



TRIP INFORMATION

School Bus Operator's Name: \_\_\_\_\_

Print name - operator must be fully certified

School: Select one: [ ] Georgetown [ ] Grant Junior [ ] Grant High [ ] Montgomery [ ] Pollock [ ] South Grant [ ] Verda

Organization: Select one: [ ] Band [ ] Baseball [ ] Basketball [ ] Cross Country [ ] Football [ ] Softball [ ] Track [ ] Cheer [ ] Dance [ ] FFA [ ] JROTC [ ] Classroom

Other: \_\_\_\_\_

Destination: \_\_\_\_\_

Date(s) Used: \_\_\_\_\_ Bus Number: \_\_\_\_\_

MILEAGE

Beginning Odometer Reading: \_\_\_\_\_ . \_\_\_\_

Ending Odometer Reading: \_\_\_\_\_ . \_\_\_\_

Total Miles (To be completed by GPSB): \_\_\_\_\_

SCHOOL BOARD POLICY GOVERNING - SCHOOL USAGE

- 1. This form will be returned to Ty Melton at the Central Office no later than the day after the trip. The form can be emailed to melton@gpsb.org, or turned in to the school. It is the school bus operator's responsibility to turn this form in.
2. The bus must be clean with the windows closed when returned.
3. There will be a bus use charge of twenty-five cents (.25) per mile (including tenths) for each mile driven. In addition, fuel will be billed based on the current price of diesel. The fuel charge will be calculated based on the total miles divided by 7 miles per gallon and multiplied by the current price of diesel. A transportation invoice will be sent to each school monthly.

CERTIFICATION

\_\_\_\_\_  
School Bus Operator's Signature

\_\_\_\_\_  
Date