

THE OFFICIAL PROCEEDINGS OF THE GRANT PARISH SCHOOL
BOARD OF THE PARISH OF GRANT, STATE OF LOUISIANA, TAKEN
AT A REGULAR MEETING HELD ON TUESDAY, AUGUST 6, 2024

The Parish School Board of the Parish of Grant, State of Louisiana, met in its regular meeting place, the Grant Parish School Board Office, Colfax, Louisiana, in Regular Session, Tuesday, August 6, 2024 at 6:00 o'clock P.M.

There were present Mrs. April Brouillette, Mr. Lloyd Whitman, Mr. Mason Briggs, Mrs. Lisa Roberts, Mrs. Karen Layton, and Mr. William "Bill" Riggs. Mrs. Deborah "Debbie" McFarland and Mr. Mike Slaughter were absent.

Dr. Erin Stokes, Secretary-Treasurer was also present.

The Parish School Board of the Parish of Grant, State of Louisiana, was duly convened by Mr. Mason Briggs, President of the Grant Parish School Board, who then stated that the Grant Parish School Board was ready to transact any business which may come before the Board.

Motion by Mrs. Roberts, seconded by Mrs. Layton and unanimously approved the July 2, 2024 Regular Meeting Minutes.

No guests signed in to be recognized.

Retirements: Stacy Felton, Assistant Principal at Verda Elementary, effective July 1, 2024, John Powell, Bus Driver at Georgetown High, effective August 1, 2024, Brian Williams, Teacher/Coach at Montgomery High, effective July 22, 2024, Diedre Williams, JROTC Instructor at Grant High School, effective July 8, 2024 (she was not present), and Vanessa Williams, Teacher at Verda Elementary, effective July 15, 2024.

A public meeting on the 2024-2025 Approved Budget was held at 5:00. Farrah Edwards discussed the 2024-2025 Approved Budget with the board members and superintendent.

Mr. Scott Gaspard, Gaspard Construction Services, Grant Parish School Board Construction Manager, updated the Board Members on construction.



Gaspard Construction Services, LLC.
gaspardconstructionservices@gmail.com

Grant Parish School Board
Project Management Services Report
Repairs and New Construction for Grant Parish Schools

August 6, 2024

PROGRESS UPDATE
BH&B

Colfax Elementary

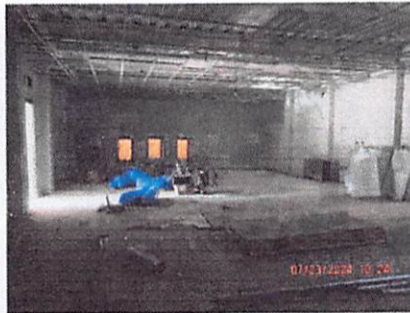
Under contract with MD Descant Construction
Construction Budget \$3,798,000.00

425 calendar days

Notice to Proceed October 6, 2023

Project is 80%

- Interior door installation
- Interior painting
- Primary electrical service installation
- Gym flooring complete
- HVAC units being installed
- Ceiling grid installation





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- Review No cost Change Order#1 for 63 calendar days

Montgomery High School
Under contract JM Lyons Construction
Notice to proceed, 4-3-23
Completion was scheduled for January 28, 2024
Construction Budget \$1,040,000.00
Project is 99% complete





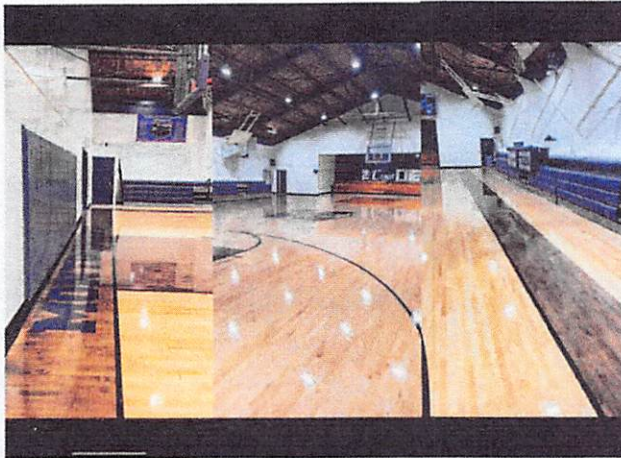
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Montgomery High School Competition Gym Floor Installation

- Notice to proceed May 22, 2024
- Gym flooring installation complete
- Punch list items to be completed by next week



YEAGER WATSON & ASSOCIATES

Georgetown High School
Under contract with MD Descant Construction
Construction Budget \$10,224,000.00
520 calendar days
Notice to Proceed July 31, 2023
Project is 70% complete

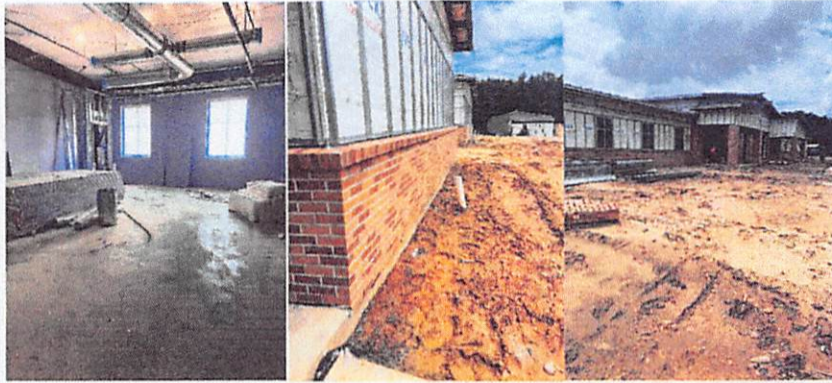
- Building envelope is closed
- Interior wall framing and gypsum installation underway
- Duct work installation
- Interior painting
- Storefront doors and frames installed
- Exterior drainage and sidewalks



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Grant Parish School Board
Project Management Services Report
Repairs and New Construction for Grant Parish Schools

August 6, 2024



Grant High School Track Renovations
Construction Budget \$598,726.00
Under Contract with Regional Construction
Project completion is scheduled for July 29, 2024
Notice to Proceed May 27, 2024
Project is 43% complete

- New asphalt installation complete
- Event runways installed
- Fencing installation





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BRADDOCK COMPANIES

Pollock Elementary

Under contract with Tudor Construction
Notice to proceed, August 28, 2023
396 Calendar days

Construction Budget \$3,696,000.00

Project is 86% complete

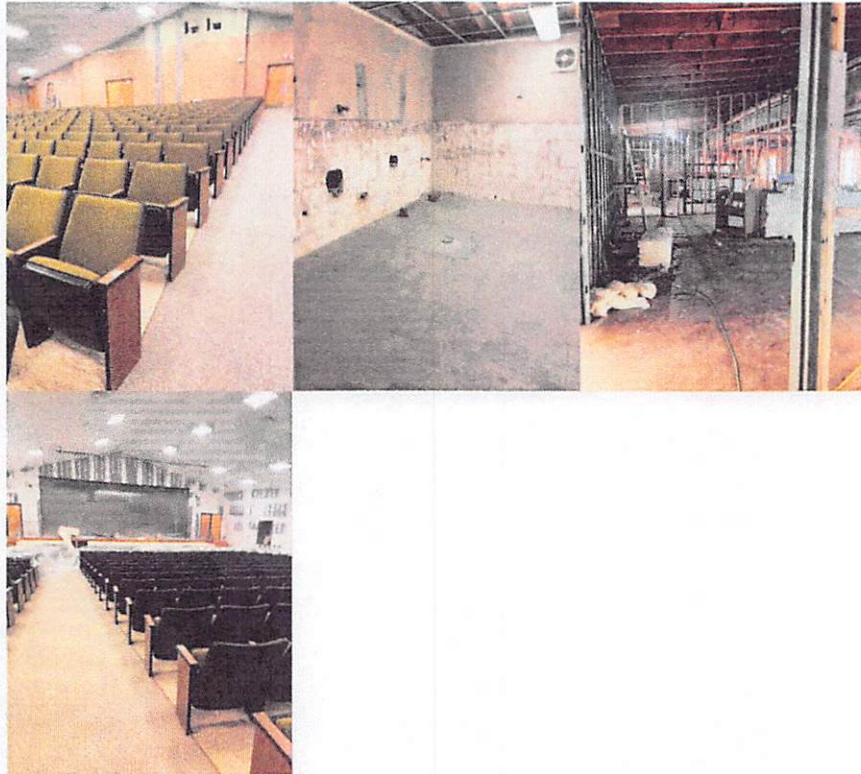
- HVAC system installation
- Interior wall paint
- Fourth grade wing electrical installation
- HVAC duct installation
- New roofing installation
- Framing installation
- Review Change Order Proposal #3 (\$38,368.00)
 - New gutter at auditorium and k bldg
 - Repair damaged wood floor at fourth grade bldg.
 - HVAC grills in classrooms



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**Grant Junior High School ball field restrooms/ concession
Construction Budget \$120,000.00**

- Fire Marshal review is complete
- Pricing requested

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Motion by Mr. Riggs, seconded by Mrs. Roberts and unanimously approved to accept Mr. Gaspard's Report.

Motion by Mrs. Roberts, seconded by Mrs. Layton and unanimously approved to amend the agenda to add: Consider approving Change Order Proposal 4.00 for Pollock Elementary payable to Tudor, Inc. in the amount of \$38,368.00.

Motion by Mrs. Roberts, seconded by Mrs. Layton and unanimously approved Change Order Proposal 4.00 for Pollock Elementary payable to Tudor, Inc. in the amount of \$38,368.00.

Motion by Mr. Whitman, seconded by Mrs. Brouillette and unanimously approved projects: Pollock: Painting of exterior lunch room, auditorium, 3rd grade side/car rider posts and middle area facing the front of the building - \$56,850.00. Blinds/shades for exterior windows - \$10,847.00. Total - \$67,697.00 (money from prior year balance).

Motion by Mrs. Roberts, seconded by Mrs. Layton and unanimously approved a Resolution selling two pianos at South Grant Elementary.


RESOLUTION

The Grant Parish School Board having ownership of two pianos intends to conduct a private sale of said items; and

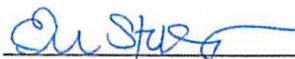
WHEREAS, the two pianos are located at the Grant Parish School Board with the minimum bid of \$50 for the upright and \$500 for the baby grand.

THEREFORE LET IT BE RESOLVED that the Grant Parish School Board will advertise and enter into private sale of these items to the person with the highest bid.

This is to certify that the above and foregoing is a true and correct copy of a resolution unanimously adopted by the Grant Parish School Board in regular session held at Colfax, Louisiana, on August 6, 2024.



Mason Briggs, President
Grant Parish School Board



Erin Stokes, Ed.D, Superintendent
Grant Parish School Board

Motion by Mr. Riggs, seconded by Mrs. Brouillette and unanimously approved Purchase Order #20230790 for Georgetown High payable to Geotechnical Testing laboratory, Inc. in the amount of \$4,425.00.

Motion by Mr. Riggs, seconded by Mrs. Roberts and unanimously approved Pay Application #12 for Pollock Elementary payable to Tudor, Inc. in the amount of \$128,775.00.

Motion by Mrs. Roberts, seconded by Mr. Whitman and unanimously approved Invoice #1 for Grant Jr. High School Concessions Building payable to Braddock Companies, LLC in the amount of \$10,000.00.

Motion by Mrs. Layton, seconded by Mrs. Brouillette and unanimously approved Pay Application #11 for Colfax Elementary payable to M.D. Descant, LLC in the amount of \$245,365.05.

Motion by Mrs. Layton, seconded by Mr. Riggs and unanimously approved Invoice #12 for Colfax Elementary payable to Barron Heinberg & Brocato Architecture, Engineering Planning, Interior Design in the amount of \$7,469.96.

Motion by Mrs. Roberts, seconded by Mrs. Brouillette and unanimously approved to amend agenda item XV. to read as consider approving Invoice #1854 for Montgomery High School payable to Gentry & Holder Floors, Inc. in the amount of \$26,008.96, instead of \$20,000.00.

Motion by Mrs. Brouillette, seconded by Mr. Whitman and unanimously approved Invoice #1854 for Montgomery High School payable to Gentry & Holder Floors, Inc. in the amount of \$26,008.96.

Motion by Mrs. Layton, seconded by Mr. Riggs and unanimously approved to Change Order #1 for Colfax Elementary, contract time extension due to weather related days (requesting 63 days) from Barron Heinberg & Brocato Architecture, Engineering Planning, Interior Design.

Motion by Mrs. Layton, seconded by Mrs. Roberts and unanimously approved to amend the agenda to add, consider approving Invoice #3 payable to Braddock Companies, LLC in the amount of \$25,780.00.

Motion by Mrs. Layton, seconded by Mrs. Roberts and unanimously approved Invoice #3 payable to Braddock Companies, LLC in the amount of \$25,780.00.

Motion by Mr. Riggs, seconded by Mrs. Brouillette and unanimously approved Pay Application #14 for Georgetown High payable to M.D. Descant, LLC in the amount of \$511,245.44.

Motion by Mr. Whitman, seconded by Mr. Riggs and unanimously approved Pay Application #1 for Grant High School Track Renovations payable to Regional Construction, LLC in the amount of \$245,575.00.

Motion by Mrs. Layton, seconded by Mrs. Roberts and unanimously received and approved Regulations for the Evaluation and Assessment of School Personnel 2024-2025.

Motion by Mr. Riggs, seconded by Mrs. Brouillette and unanimously approved the 2024-2025 Grant Parish School Board Athletic Handbook.

Received for approval at the September Board Meeting the 2024-2025 Pupil Progression Plan.

Received for approval at the September Board Meeting Policy: File: EB, Buildings and Grounds Management, Policy: File: GAMA, Employee Smoking, Tobacco and Marijuana Use, Policy: File: JCDA, Student Smoking, Tobacco and Marijuana Use, Policy: File: IDCH, Home Study Program, Policy: File: IDE, Co-Curricular Activities and Extracurricular Activities, Policy: File: IDFA Interscholastic Athletics, Policy: File: JBE, Truancy, Policy: File: JCDAE, Electronic Telecommunication Devices, Policy: File: JD, Discipline, Policy: File: JDD, Suspension, Policy: File: JDE, Expulsion and Policy: File: JGCE, Child Abuse.

Motion by Mr. Whitman, seconded by Mrs. Layton and unanimously approved adopting the 2024-2025 General Fund Operating Budget.

Motion by Mrs. Layton, seconded by Mrs. Roberts and unanimously approved adopting the 2024-2025 Parishwide and District Budgets.

Motion by Mrs. Roberts, seconded by Mrs. Brouillette and unanimously approved adopting the 2024-2025 Lunch Fund Budget.

Motion by Mr. Whitman, seconded by Mrs. Brouillette and unanimously approved adopting all other 2024-2025 Budgets.

Motion by Mrs. Layton, seconded by Mrs. Roberts and unanimously approved to adopt a Resolution adopting the Operating Budget of Revenues, Expenditures and Fund Balances of the 2024-2025 Fiscal Year.

BUDGET RESOLUTION

The following resolution was offered by Karen Layton and seconded by Lisa Roberts:

WHEREAS, the proposed General Fund and the Special Revenue Fund Budgets have been submitted to this School Board for review and consideration; and

WHEREAS, notice of the public hearing on the proposed General and Special Revenue Fund Budgets and notice of the availability of the proposed budgets for review at such hearing has been timely published in The Colfax Chronicle; and

WHEREAS, a public hearing on the proposed General Fund and Special Revenue Fund Budgets has now been reviewed and considered; now

THEREFORE BE IT RESOLVED by the School Board that the proposed General Fund and Special Revenue Fund Budgets are hereby approved, adopted and finalized.

BE IT FURTHER RESOLVED actual revenues, expenditures, and fund balances for the year ended June 30, 2024, are hereby adopted as the amended budgets for the year, in compliance with the requirements of the state law.

BE IT FURTHER RESOLVED that the Secretary-Treasurer of the School Board, Dr Erin Stokes, or her successor, is hereby authorized to make such changes within the various budget classifications as she may deem necessary provided that any reallocation of funds affecting in excess of five percent (5%) of the projected revenue collections must be approved in advance by action of the School Board at a meeting duly noticed and convened.

BE IT FURTHER RESOLVED that the Superintendent of the School Board, Dr Erin Stokes, or her successor, in her capacity of Chief Administrative Officer of the School Board, is hereby directed to advise the School Board in writing when:

- 1) Revenue collections plus projected revenue collections for the remainder of the year, within a fund, are failing to meet estimated annual budgeted revenues by five percent (5%) or more, or
- 2) Actual expenditures plus projected expenditures for the remainder of the year, within a fund, are exceeding the estimated budgeted expenditures by five percent (5%) or more, or
- 3) The actual beginning fund balance, with a fund, fails to meet the estimated beginning fund balance of five percent (5%) or more, and the fund balance is being used to fund current year expenditures.

BE IT FURTHER RESOLVED that the Secretary-Treasurer of the School Board, Dr Erin Stokes, or her successor, shall certify completion of all actions required by Louisiana R.S. 39:1306 by publishing a notice of the minutes of the meeting in The Colfax Chronicle.

This Resolution having been submitted to a vote, the vote thereon was as follows:

YEAS: mason Briggs, Lisa Roberts, Karen Layton, Lloyd Whitman, April Brouillette, William "Bill" Riggs

NAYS: 0

ABSTAINING: 0

ABSENT: mike slaughter, Debbie McFarland

Motion by Mrs. Roberts, seconded by Mr. Riggs and unanimously approved to amend the agenda to add, consider authorizing the superintendent to enter into a contract with Templin Forestry.

Motion by Mr. Whitman, seconded by Mrs. Layton and unanimously approved to authorize the superintendent to enter into a contract with Templin Forestry.

The Superintendent discussed with the board members, Personnel Report, Financial Report, Calendars, Student Count, School Board Disclosure Statement – Responding Period: School Year 2024-2025 – Louisiana Board of Ethics – September 15, 2024 and LSBA Fall

Regional Trailblazers – Natchitoches Parish School Board – Friday, October 18, 2024 – 9:00AM
to 3:00PM (registration is open, limited seating).

Motion by Mr. Whitman, seconded by Mrs. Layton and unanimously approved
adjourning the meeting.

s/Mason Briggs
Mason Briggs
President
Grant Parish School Board

ATTEST: _____
Dr. Erin Stokes
Secretary-Treasurer
Grant Parish School Board