

THE OFFICIAL PROCEEDINGS OF THE GRANT PARISH SCHOOL  
BOARD OF THE PARISH OF GRANT, STATE OF LOUISIANA, TAKEN  
AT A REGULAR MEETING HELD ON TUESDAY, JULY 2, 2024

The Parish School Board of the Parish of Grant, State of Louisiana, met in its regular meeting place, the Grant Parish School Board Office, Colfax, Louisiana, in Regular Session, Tuesday, July 2, 2024 at 6:00 o'clock P.M.

There were present Mr. Lloyd Whitman, Mr. Mason Briggs, Mrs. Lisa Roberts, Mrs. Karen Layton, Mrs. Deborah "Debbie" McFarland and Mr. William "Bill" Riggs. Mrs. April Brouillette and Mr. Mike Slaughter were absent.

Dr. Erin Stokes, Secretary-Treasurer was also present.

The Parish School Board of the Parish of Grant, State of Louisiana, was duly convened by Mr. Mason Briggs, President of the Grant Parish School Board, who then stated that the Grant Parish School Board was ready to transact any business which may come before the Board

Motion by Mr. Whitman, seconded by Mrs. McFarland and unanimously approved the June 4, 2024 Regular Meeting Minutes and the June 25, 2024 Special Meeting Minutes.

No guests signed in to be recognized.

Retirement: Cindy Barriers, Assistant Finance Director at the Central Office, effective June 22, 2024.

Committee items:

Construction Committee: Mr. Scott Gaspard, Gaspard Construction Services, Grant Parish School Board Construction Manager, updated the Board Members on construction.



Gaspard Construction Services, LLC.  
[gaspardconstructionservices@gmail.com](mailto:gaspardconstructionservices@gmail.com)

Grant Parish School Board  
Project Management Services Report  
Repairs and New Construction for Grant Parish Schools

July 2, 2024

**PROGRESS UPDATE**

**BH&B**

**Colfax Elementary**

Under contract with MD Descant Construction  
**Construction Budget \$3,798,000.00**

**425 calendar days**

**Notice to Proceed October 6, 2023**

Project is 73%

- Installing insulation boards on exterior walls of the tornado shelter
- Electricians were installing light fixtures in the classrooms
- Brick Masonry work nearing completion
- Gym demolition is complete





Gaspard Construction Services, LLC.  
[gaspardconstructionservices@gmail.com](mailto:gaspardconstructionservices@gmail.com)

Grant Parish School Board  
Project Management Services Report  
Repairs and New Construction for Grant Parish Schools

July 2, 2024

**Montgomery High School**

Under contract JM Lyons Construction  
Notice to proceed, 4-3-23  
Completion was scheduled for January 28, 2024  
**Construction Budget \$1,040,000.00**  
Project is 93% complete

- Fire marshal occupancy granted
- School has occupied all spaces
- Review instructions from legal
- Substantial Completion filed June 7
- Punch list items are being completed
  - Review punch list value
  - Review penalty value





Gaspard Construction Services, L.L.C.  
[gaspardconstructionservices@gmail.com](mailto:gaspardconstructionservices@gmail.com)

Grant Parish School Board  
 Project Management Services Report  
 Repairs and New Construction for Grant Parish Schools

July 2, 2024

MHS project financial balance

cc: JM Lyons Const.

STATEMENT OF ACCOUNT

Contract Sum:		\$ 980,000.00
Change Order # 1	\$ 21,252.00	
Change Order # 2	\$ 39,195.00	
Change Order # 3	\$ -12,600.00	
<b>New Contract Sum:</b>		<b>\$ 1,027,847.00</b>
Application No. 1	\$ 65,066.22	\$ 839,728.43
Application No. 2	\$ 157,670.06	
Application No. 3	\$ 92,101.34	
Application No. 4	\$ 85,290.86	
Application No. 5	\$ 47,963.37	
Application No. 6	\$ 43,460.72	
Application No. 7	\$ 41,073.25	
Application No. 8	\$ 50,601.75	
Application No. 9	\$ 33,809.55	
Application No. 10	\$ 123,065.62	
Application No. 11	\$ 49,468.45	
Application No. 12	\$ 50,137.22	
<b>Balance To Finish Including Retainage:</b>		<b>\$ 188,118.57</b>
Retainage (previously earned as of May 31, 2024)		\$44,196.23
Punch list value (6-14-24)		\$44,175.00
Potential LD claim (as of June 1, 2024)		\$62,500.00
<b>Total</b>		<b>\$150871.23</b>
Remaining project funds		\$188,118.57
Difference		\$37247.34



Gaspard Construction Services, LLC.  
[gaspardconstructionservices@gmail.com](mailto:gaspardconstructionservices@gmail.com)

Grant Parish School Board  
Project Management Services Report  
Repairs and New Construction for Grant Parish Schools

July 2, 2024

**Montgomery High School Competition Gym Floor Installation**

- Notice to proceed May 22, 2024
- Demolition complete
- Gym flooring installed



**YEAGER WATSON & ASSOCIATES**

**Georgetown High School**  
Under contract with MD Descant Construction  
**Construction Budget \$10,224,000.00**  
**520 calendar days**  
**Notice to Proceed July 31, 2023**  
Project is 65% complete

- Building envelope is closed
- Interior wall framing underway
- Duct work installation
- Masonry block installation is nearing completion
- Exterior brick installation is underway



Gaspard Construction Services, LLC.  
[gaspardconstructionservices@gmail.com](mailto:gaspardconstructionservices@gmail.com)

Grant Parish School Board  
Project Management Services Report  
Repairs and New Construction for Grant Parish Schools

July 2, 2024



**Grant High School Track Renovations**  
**Construction Budget \$598,726.00**  
Under Contract with Regional Construction  
**Project completion is scheduled for July 29, 2024**  
**Notice to Proceed May 27, 2024**  
Project is 0% complete

- Existing track surface patching complete
- Demolition is complete
- Earth work at new event area is installed





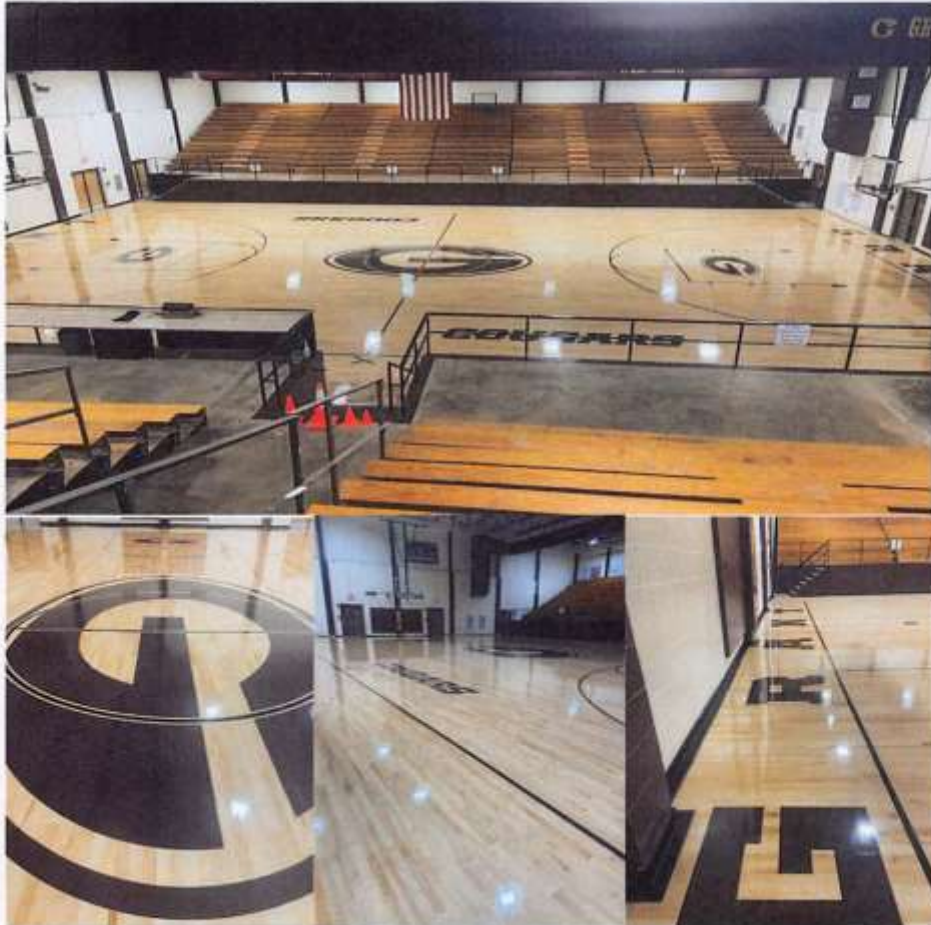
Gaspard Construction Services, LLC.  
[gaspardconstructionservices@gmail.com](mailto:gaspardconstructionservices@gmail.com)

Grant Parish School Board  
Project Management Services Report  
Repairs and New Construction for Grant Parish Schools

July 2, 2024

**Grant High School Gym Floor Replacement  
Construction Budget \$106,300.00**

- New flooring installation is complete





Gaspard Construction Services, LLC.  
[gaspardconstructionservices@gmail.com](mailto:gaspardconstructionservices@gmail.com)

Grant Parish School Board  
Project Management Services Report  
Repairs and New Construction for Grant Parish Schools

July 2, 2024

#### BRADDOCK COMPANIES

##### Pollock Elementary

Under contract with Tudor Construction

Notice to proceed, August 28, 2023

396 Calendar days

Construction Budget \$3,696,000.00

Project is 83% complete

- Auditorium ceilings, lights, hvac duct work complete
- Auditorium interior framing and sheetrock installation is underway
- Demolition in fourth grade wing is underway







Gaspard Construction Services, LLC.  
[gaspardconstructionservices@gmail.com](mailto:gaspardconstructionservices@gmail.com)

Grant Parish School Board  
 Project Management Services Report  
 Repairs and New Construction for Grant Parish Schools

July 2, 2024

**Grant Junior High School ball field restrooms/ concession  
 Construction Budget \$120,000.00**

- Design plans complete and submitted to Fire Marshal for review
- Project permitting pending FM review



Motion by Mr. Riggs, seconded by Mrs. Roberts and unanimously approved to accept Mr. Gaspard's Report.

Motion by Mr. Riggs, seconded by Mrs. Roberts and unanimously approved to table Agenda Item number VI.A.3. till the August Board Meeting: Discuss and Consider holding J.M. Lyons Construction, LLC., in default for "Renovations and new constructions for Montgomery High School".

Motion by Mr. Riggs, seconded by Mr. Whitman and unanimously approved to table Agenda Item number VI.A.4 till the August Board Meeting: Discuss and Consider, the Board will need to consider construction change directive for liquidated damage penalties to J.M.

Lyons Construction, LLC., for the “Renovations and new construction for Montgomery High School” (up to \$62,500.00).

The Finance Committee and the Transportation Committee did not meet due to lack of time.

Motion by Mr. Riggs, seconded by Mrs. Layton and unanimously approved Pay App.#10 for Colfax Elementary payable to M.D. Descant, LLC in the amount of \$169,033.50.

Motion Mrs. Layton, seconded by Mrs. Roberts and unanimously approved Invoice #11 for Colfax Elementary payable to Barron Heinberg & Brocato Architecture, Engineering Planning, Interior Design in the amount of \$4,268.55.

Motion by Mrs. McFarland, seconded by Mr. Whitman and unanimously approved Invoice #1816 for Grant High payable to Gentry & Holder Floors, Inc. in the amount of \$22,570.00.

Motion by Mr. Riggs, seconded by Mrs. Roberts and unanimously approved Invoice #1817 for Montgomery High payable to Gentry & Holder Floors, Inc. in the amount of \$10,000.00.

Motion by Mrs. Roberts, seconded by Mr. Riggs and unanimously approved Pay App.#11 for Pollock Elementary payable to Tudor, Inc. in the amount of \$221,025.00.

Motion by Mr. Riggs, seconded by Mr. Whitman and unanimously approved Pay App.#13 for Georgetown High payable to M.D. Descant, LLC in the amount of \$360,549.51.

Motion by Mr. Whitman, seconded by Mrs. McFarland and unanimously approved to table Agenda Item number VI.C.1. till the August Meeting: Discuss Policy: IDE Co-Curricular Activities and Extra-curricular Activities.

Motion by Mrs. McFarland, seconded by Mr. Whitman and unanimously approved out of state travel for Grant High and Georgetown High FFA for the National FFA Contest in Indianapolis Indiana, October 21-25, 2024 (Grant High: 1<sup>st</sup> Place – Food Science Team, 1<sup>st</sup> Place – Geaux Teach Ag. and 1<sup>st</sup> Place Ag. Science Fair – Aiyana Bell & Kurtlyn Kerry, sponsors) (Georgetown High: 1<sup>st</sup> Place Sheep Production – Emma and Jennifer Winslett).

Motion by Mr. Whitman, seconded by Mrs. McFarland and unanimously approved authorizing Superintendent to hire LEAN Frog Consulting Group to do a District-wide Salary Compensation Study.

Superintendent Stokes discussed the new school and district accountability system recently approved by the Board of Elementary and Secondary Education.

Motion by Mr. Riggs, seconded by Mrs. Roberts and unanimously received and approved revised 2024-2025 Extended Month Calendar and 2024-2025 12 Month Calendar.



# 2024-2025 12 MONTH



Revised 07/2024

Motion by Mr. Riggs, seconded by Mrs. McFarland and unanimously approved a Resolution authorizing Superintendent to negotiate and execute Rapides Foundation Healthy Behavior Grant Agreements.



## Grant Parish School Board

P.O. Box 208  
Colfax, Louisiana 71417-0208  
Phone: 318-627-3274 • Fax: 318-627-5931  
Dr. Erin Stokes, Superintendent

**Board Members:**  
Mason Briggs, President  
April Brouillette, Vice-President  
Mike Slaughter  
Lloyd Whitman  
Bill Riggs  
Debbie McFarland  
Karen Layton  
Lisa Roberts

### BOARD RESOLUTION

On the 2<sup>nd</sup> day of July 2024 at a meeting of the Grant Parish School Board held in Colfax, Louisiana a quorum of the Board present, the following business was conducted:


It was duly moved and seconded that the following resolution be adopted:

BE IT RESOLVED that the Grant Parish School Board does hereby authorize Dr. Erin Stokes, Superintendent, on the terms and conditions that she/he may deem advisable, to negotiate and execute grant agreements on behalf of the Board, per the Healthy Behavior School District Partnership Grant and further we do hereby give he/she the power and authority to do all things necessary to implement, maintain, amend or renew said documents with The Rapides Foundation.

I certify that the above and foregoing constitutes a true and correct copy of a part of the minutes of a meeting of the Grant Parish School Board.

Subscribed and sworn before me,

  
\_\_\_\_\_  
Board President

  
\_\_\_\_\_  
Superintendent

7/2/24  
\_\_\_\_\_  
Date

Motion by Mrs. Layton, seconded by Mrs. Roberts and unanimously approved a Resolution authorizing Superintendent to negotiate and execute Rapides Foundation Effective School Grant.



## Grant Parish School Board

P.O. Box 208  
Colfax, Louisiana 71417-0208  
Phone: 318-627-3274 • Fax: 318-627-5931  
Dr. Erin Stokes, Superintendent

**Board Members:**  
Mason Briggs, President  
April Brouillette, Vice-President  
Mike Slaughter  
Lloyd Whitman  
Bill Riggs  
Debbie McFarland  
Karen Layton  
Lisa Roberts

### BOARD RESOLUTION



On the 2<sup>nd</sup> day of July 2024 at a meeting of the Grant Parish School Board held in Colfax, Louisiana a quorum of the Board present, the following business was conducted:

It was duly moved and seconded that the following resolution be adopted:

BE IT RESOLVED that the Grant Parish School Board does hereby authorize Dr. Erin Stokes, Superintendent, on the terms and conditions that she/he may deem advisable, to negotiate and execute grant agreements on behalf of the Board, per the Effective School Grant and further we do hereby give he/she the power and authority to do all things necessary to implement, maintain, amend or renew said documents with The Rapides Foundation.

I certify that the above and foregoing constitutes a true and correct copy of a part of the minutes of a meeting of the Grant Parish School Board.

Subscribed and sworn before me,

  
\_\_\_\_\_  
Board President  
  
\_\_\_\_\_  
Superintendent  
7/2/24  
\_\_\_\_\_  
Date

Motion by Mrs. Layton, seconded by Mrs. Roberts and unanimously received and approved Policy File: JGCF, Behavioral Health Support for Students (New Policy) and Policy File: Policy File: JGCFA, Behavioral Health Services for Students.

Motion by Mr. Riggs, seconded by Mrs. Layton and unanimously approved the 2024-2025 Grant Parish School System Student Handbook.

Motion by Mrs. Layton, seconded by Mrs. Roberts and unanimously received and approved the 2024-2025 Georgetown High, Grant High, Grant Jr. High, Montgomery High,

Pollock Elementary, South Grant Elementary and Verda Elementary Student and Faculty Handbooks.

Motion by Mr. Riggs, seconded by Mr. Whitman and unanimously received and approved the 2024-2025 Grant Parish School Board Employee Handbook.

Motion by Mrs. McFarland, seconded by Mrs. Layton and unanimously received and approved the 2024-2025 Grant Parish School Board Continuous Learning Plan Strong Start Guidance.

Received for approval at the August Meeting the 2024-2025 Grant Parish School Board Athletic Handbook.

Motion by Mrs. Layton, seconded by Mrs. Roberts and unanimously received and approved the 2024-2025 Grant Parish School Board Loan Agreement (School District Provided Technology Device Form).

Motion by Mr. Whitman, seconded by Mr. Riggs and unanimously received and approved the Grant Parish School board Chromebook Insurance Guidelines.

Motion by Mr. Whitman, seconded by Mrs. Layton and unanimously received and approved the revised, Policy: JS, Appendix A, Grant Parish School Board Technology Fee Change.

Roll call vote to adopt 2024 Millage Rates and was unanimously approved: Mr. Mason Briggs – Yay, Mrs. Lisa Roberts – Yay, Mrs. Karen Layton – Yay, Mr. Lloyd Whitman – Yay, Mrs. Deborah McFarland – Yay, Mr. William Riggs – Yay, Mrs. April Brouillette – absent, and Mr. Mike Slaughter – absent.



### Grant Parish School Board

P.O. Box 208  
Colfax, Louisiana 71417-0208  
Phone: 318-627-3274 • Fax: 318-627-5931  
Dr. Erin Stokes, Superintendent

**Board Members:**  
Mason Briggs, President  
April Brouillette, Vice-President  
Mike Slaughter  
Lloyd Whitman  
Bill Riggs  
Debbie McFarland  
Karen Layton  
Lisa Roberts

#### RESOLUTION

BE IT RESOLVED, that the following millage(s) are hereby levied on the 2024 tax roll on all property subject to taxation by Grant Parish School Board

	<u>MILLAGE</u>
Colfax 1A Maintenance	5.94 mills
Georgetown District 16 Maintenance	14.81 mills
Georgetown District 16 Maintenance	3.97 mills
Montgomery District 21 Maintenance	4.09 mills
Montgomery School District 21 (bonds)	15.00 mills
Verda District 31 Maintenance	3.68 mills
Verda School District 31 (bonds)	19.00 mills
Consolidated School District 33(bonds)	15.00 mills
Consolidated School District 33 Maintenance	2.37 mills
South Grant Elementary District 33 Maintenance	1.90 mills
Pollock 9A Maintenance	6.00 mills
Building & Repair	4.75 mills
Constitutional	5.17 mills
General Support	6.34 mills
Salary Supplement	11.38 mills
Consolidated District 33	2.00 mills

BE IT FURTHER RESOLVED that the proper administrative officials of the Parish of Grant, State of Louisiana, be and they are hereby empowered, authorized, and directed to spread said taxes, as hereinabove set forth, upon the assessment roll of said Parish for the year 2024, and to make the collection of the taxes imposed for and on behalf of the taxing authority, according to law, and that the taxes herein levied shall become a permanent lien and privilege on all property subject to taxation as herein set forth, and collection thereof shall be enforceable in the manner provided by law.

The foregoing resolution was read in full, the roll was called on the adoption thereof, and the resolution was adopted by the following votes:

YEAS: Mason Briggs, Lisa Roberts, William Riggs, Lloyd Whitman, Deborah McFarland, Karen Layton

NAYS: 0

ABSTAINED: 0

ABSENT: April Brouillette, Mike Slaughter

#### CERTIFICATE

I hereby certify that the foregoing is a true and exact copy of the resolution adopted at the board meeting held on July 2, 2024, at which meeting a quorum was present and voting.

Colfax, Louisiana, this 2<sup>nd</sup> day of July, 2024.

  
Erin Stokes, Superintendent



AFFIDAVIT

STATE OF LOUISIANA  
PARISH OF GRANT

BEFORE ME, the undersigned notary public, duly commissioned and qualified within and for the aforesaid parish and state, personally came and appeared:

ERIN STOKES

(Authorized person to represent the taxing district)

who, after first being duly sworn, did depose and state that:

He/she is the duly authorized Superintendent of the Grant Parish School Board.  
(Title or position) (Taxing district)

(Mark the appropriate box below to show how you complied with the Open Meetings Law.)

Affiant, Erin Stokes, who did depose and hereby states: "A public meeting was held in accordance with the Open Meetings Law at R.S. 42:11, *et seq.*, including allowing a public comment period before taking a vote, R.S. 42:14(D), to adopt the millage rates for the 2024 tax year. Public written notice of the agenda, date, time, and place of the meeting  was posted on the building where the meetings of this taxing authority are usually held no less than 24 hours before the meeting, excluding Saturdays, Sundays and legal holidays and/or  was published in the official journal no less than 24 hours before the meeting, excluding Saturdays, Sundays and legal holidays.

A quorum or simple majority of the total membership of the taxing authority was physically present and voting at the public meeting, which was held on the 2<sup>ND</sup> day of JULY, 2024, at 6:00 P.M. at GRANT PARISH SCHOOL BOARD OFFICE, 512 MAIN STREET, COLFAX, LA 71417. The meeting was conducted in accord with the prior noticed agenda. Matters not included on the agenda were not discussed without the unanimous approval of the members present after complying with all provisions of R.S. 42:19(A)(1)(b)(ii)(cc)".

Copies of all required notices and agenda are attached hereto and incorporated herein by reference.

Erin Stokes  
ERIN STOKES, SUPERINTENDENT  
GRANT PARISH SCHOOL BOARD

SWORN TO AND SUBSCRIBED Before Me, this 17<sup>th</sup> day of July,  
2024, at Colfax, Louisiana.

Melinda Graves Lashtey  
Notary Public

Printed or Typed Name (as commissioned): Melinda Graves Lashtey

Notary ID or Bar Roll No.: 90050

Motion by Mrs. Robert, seconded by Mrs. McFarland and unanimously approved granting the superintendent permission to sign the Engagement letters to maintain Rozier, McKay & Willis as the Grant Parish School Board Certified Public Accountants for the Annual Independent Audit.

Motion by Mr. Riggs, seconded by Mrs. Roberts and unanimously approved preliminary approval of the 2024-2025 General Fund Operating Budget and allow spending to commence based on this preliminary approval.

Motion by Mrs. Layton, seconded by Mr. Whitman and unanimously approved preliminary approval of the 2024-2025 Parishwide and District Budgets and allow spending to commence based on this preliminary approval.

Motion by Mrs. Roberts, seconded by Mrs. Layton and unanimously approved preliminary approval of the 2024-2025 Lunch Fund Budget and allow spending to commence based on this preliminary approval.

Motion Mrs. Layton, seconded by Mrs. Roberts and unanimously approved preliminary approval of all other 2024-2025 Budgets and allow spending to commence based on this preliminary approval.

Motion by Mr. Whitman, seconded by Mr. Riggs and unanimously approved to amend the agenda to add: Consider authorizing staff to issue request for qualifications for Disaster Mitigation Contractors.

Motion by Mr. Whitman, seconded by Mr. Riggs and unanimously approved with roll call vote to authorizing staff to issue request for qualifications for Disaster Mitigation Contractors: Mr. Mason Briggs – Yay, Mrs. Lisa Roberts – Yay, Mrs. Karen Layton – Yay, Mr. Lloyd Whitman – Yay, Mrs. Deborah McFarland – Yay, Mr. William Riggs – Yay, Mrs. April Brouillette – absent, and Mr. Mike Slaughter – absent.

The Superintendent discussed with the board members: Personnel Report,,Financial Report, Student Count, Southern Region Leadership Conference – Beau Rivage, Biloxi, MS – Sunday, July 21<sup>st</sup> – Tuesday, July 23<sup>rd</sup> and School Board Disclosure Statement – Responding Period: School Year 2024-2025 – Louisiana Board of Ethics due September 15, 2024.

Motion by Mr. Whitman, seconded by Mr. Riggs and unanimously approved adjourning the meeting.

s/Mason Briggs  
Mason Briggs  
President  
Grant Parish School Board

ATTEST: \_\_\_\_\_  
Dr. Erin Stokes  
Secretary-Treasurer  
Grant Parish School Board