

Grant High School



Student Handbook
2023-2024

GRANT HIGH STUDENT HANDBOOK

Welcome to Grant High School. In an effort to help you learn as much as possible during your tenure in high school, this handbook has been developed. It is intended to help you understand what is expected from you.

All students upon entering Louisiana schools for the first time must present a birth certificate, shot record, and a social security card.

Philosophy of Grant High School

We, the Grant High School faculty, believe that the purpose of education is to direct and encourage the total development of each individual student mentally, physically, socially, and emotionally by providing a positive learning environment through successful learning experiences. We also believe our educational process should involve continual change for the purpose of improvement as we identify changes occurring in our American society.

We believe that the school should seek to develop the students' potential for becoming productive members of the twenty-first century by providing for them as many varied experiences as possible within the limitations of the community resources. These wholesome and meaningful experiences will come from curricular and extracurricular activities as well as the personal guidance of a well-trained, dedicated staff in order to provide opportunities to develop the knowledge and skills to become self-reliant citizens who are able to compete in a global economy, as proposed by the Louisiana LEARN Commission. We further believe that it is our responsibility to achieve these goals through promoting cooperation among the school, home, and community.

Mission Statement "Whatever it takes for student success"

Vision

Grant High School will be recognized as a school of exemplary achievement. We will establish a learning community where teachers and staff know the students by name and aggressively nurture their academic growth in the classroom. We will instill in each student the desire to become a lifelong learner and responsible citizen, both in and out of the classroom.

I. ACADEMIC SCHEDULE, CLASSES, AND GRADES

A. All student schedules are arranged and assigned by the principal according to the pre-registration application of the student. This schedule is final and can be changed only upon approval of the principal. Regular education students dropping a course after the 5th day of the term will receive an "F." No student will be allowed to add a class after the 5th day of the term. A student will be held strictly accountable for being where his schedule says he should be.

B. PROVISIONS FOR HIGH SCHOOL CLASSIFICATION

Students on TOPS University Diploma need 24 credits to graduate; and students on Jump Start Diploma need 23 credits to graduate.

<u>Grade</u>	<u>Credit</u>
9 th	0-6
10 th	7-12
11 th	13-18
12 th	19-24

Grant High School Daily Bell Schedule

Bell to 1st block	7:35
1st Block	7:40 - 9:24
2nd Block	9:28 - 11:12
Intervention	11:16 - 11:36
Lunch 1st shift	11:36 - 12:06
Lunch 2nd shift	12:06 - 12:36
3rd Block	11:36 - 1:50
4th Block	1:54 - 3:38

Early Release Date

November 2, 2023 Pecan Festival

Grant High School Advisory Dates

8/09/2023	11/29/2023
8/16/2023	12/20/2023
8/23/2023	1/10/2024
8/30/2023	1/24/2024
9/06/2023	2/07/2024
9/13/2023	2/21/2024
9/27/2023	3/06/2024
10/11/2023	3/20/2024
10/25/2023	4/10/2024
11/08/2023	4/24/2024

C. IMPORTANT DATES

Freshmen Orientation -08/04/2023	Teacher Work Days-1/04/2024-1/05/2024
1st Day for all students -08/07/2023	Martin Luther King Day - 1/15/2024
Parent Teacher Conference-09/18/2023	Mardi Gras Holiday-2/13/2024
Pecan Festival-11/03/2023	Parent Teacher Conferences- 2/19/2024
Thanksgiving Holiday-11/21/2023-11/24/2023	Easter Holiday-03/29/2024-04/05/2024
Christmas Holidays-12/21/2023-12/31/2023	Last Day for seniors-5/03/2024
New Year's Holiday-1/01/2024-01/05/2024	Last Day for students -5/23/2024

D. GRADING POLICY

Grading system used in all public schools in Grant Parish is

- A - 93 - 100
- B - 85 - 92
- C - 75 - 84
- D - 67 - 74
- F - 66 and below

Dual enrollment, Advanced Placement and Honors courses will use the following grading scale:

- A - 90 - 100
- B - 80 - 89
- C - 70 - 79
- D - 60 - 69
- F - 59 and below

For 1 Carnegie credit high school courses, a letter grade will be given each 9 weeks of the course, which will be counted twice. A cumulative midterm exam and a final exam will be given. The average of these 6 grades will determine the course grade. In order to be eligible to receive this credit, the student must earn a minimum of 6 quality points and pass either the second 9 weeks of the course or the final exam.

For one-half Carnegie credit courses, a letter grade will be given for the 9-week grading period, which will be counted twice, and a final test will be given. The average of these 3 grades will determine the course grade. In order to be eligible to receive this ½ credit, a student must earn a minimum of 3 quality points.

Letter grades and quality points used will be: A = 4, B = 3, C = 2, D = 1, F = 0. Course averages will be A = 3.5 and above, B = 2.5 – 3.49, C = 1.5 – 2.49, D = 1.0 – 1.49, and F = below 1.0. Cumulative grade point averages will be determined by dividing the total quality points by the total units pursued. All required exams, either midterm or final, must be given. No student, teacher or subject area will be exempted for any reason. Teachers are required to give a minimum of 8 major grades (unit tests, chapter tests, project grades, etc.) during the course of the 9-week grading period. The average of these major grades will constitute a majority of the 9-weeks grade. Minor grades (homework grades, daily grades, quizzes, tests, etc.) will be averaged and that grade will constitute a lesser amount of the 9-weeks grade.

E. TESTS & EXAMINATIONS

1. Final examination tests will be 1047 minutes in duration given on the scheduled day and time.
2. Make-up exams are the responsibility of the student, NOT the teacher. Students will be required to make up daily and unit exams prior to the end of the 9-week grading period at the teacher's discretion. Tests and work assignments missed during unexcused absences cannot be made up. Teachers are encouraged to remind students of missed work assignments and tests.

F. REPORT CARDS

1. Report cards will be issued on gold colored paper with an underlying Grant High "Logo" each quarter.
2. If a student or parent has a question concerning a grade, the question should be taken up first with the teacher awarding the grade.
3. The administration or counselor, upon written request of the teacher awarding the grade, can change grades on the report cards.

G. VALEDICTORY AND SALUTATORY HONORS

Students are required to take the TOPS University Curriculum along with all honors, AP, and college classes offered at Grant High School. In order to be eligible for valedictorian or salutatorian, students cannot graduate at midterm. The valedictorian will be selected from those students who took all required classes, have the highest GPA, and have the highest ACT. Salutatorian will be the next highest GPA and ACT as well as all required courses. All others who took the required courses with a 4.0 GPA will be recognized at graduation as being in the Honor Court and graduating with Honors.

H. State of Louisiana Graduation Requirements

LEAP 2025 TESTS

All students must pass LEAP 2025 tests in the following categories to receive their high school diploma:

- English I or English II
- Algebra I or Geometry
- Biology or American History

GRADUATION REQUIREMENTS

SUBJECTS	TOPS UNIVERSITY DIPLOMA		CAREER DIPLOMA	
	# Units	Courses	# Units	Courses
English	1	One of the following: English I, English Language Part 1: Cambridge IGCSE, or English Literature Part 1: Cambridge IGCSE	1	One of the following: English I, English Language Part 1: Cambridge IGCSE, or English Literature Part 1: Cambridge IGCSE
	1	One of the following: English II, English Language Part 2: Cambridge IGCSE, or English Literature Part 2: Cambridge IGCSE	1	One of the following: English II, English Language Part 2: Cambridge IGCSE, or English Literature Part 2: Cambridge IGCSE
	1	One of the following: English III, AP English Language and Composition, IB Literature, IB Language and Literature, IB Literature and Performance, English Language Part 1: Cambridge AICE-AS (Honors), or Literature in English Part 1: Cambridge AICE-AS (Honors)	2	The remaining units shall come from the following: Technical Writing, Business English, English III, English Language Part 1: Cambridge AICE - AS (Honors), Literature in English Part 1AICE - AS (Honors), English IV, any AP or IB English course, English Language Part 2: Cambridge AICE - AS (Honors), Literature in English Part 2: Cambridge AICE - AS (Honors), or comparable Louisiana technical college courses offered by Jump Start regional teams as approved by BESE
	1	One of the following: English IV, AP English Literature and Composition, IB Literature, IB Language and Literature, IB Literature and Performance, English Language Part 2: Cambridge AICE-AS (Honors), or Literature in English Part 2: Cambridge AICE-AS (Honors)		
NOTE: If a student chooses to take the A level Cambridge course, the second unit will count as an elective credit.				
Mathematics	1	Algebra I	1	Algebra I, Applied Algebra I, or Algebra I-Part 2 (The elective course Algebra I-Part 1 is a prerequisite.)
	1	Geometry	3	The remaining units shall come from the following: Geometry, Financial Literacy (formerly Financial Math), Math Essentials, Algebra II, Advanced Math-Functions and Statistics, Advanced Math-Pre-Calculus, Algebra III, Pre-Calculus, Business Math, Probability and Statistics, Statistical Reasoning, Transition to College Math, or comparable Louisiana technical college courses offered by Jump Start regional teams as approved by BESE, Integrated mathematics I, II, and III may be substituted for algebra I, geometry, and algebra II and shall count as three math credits, Additional Math: Cambridge IGCSE, Math 1 (Pure Math); Cambridge AICE-AS (Honors), Math 1 (Pure Math); Cambridge AICE-AS (Honors), Math 1 (Pure Math); Cambridge AICE - AS (Honors)
	1	Algebra II		
	1	One of the following: Algebra III, Advanced Math-Functions and Statistics, Advanced Math-Pre-Calculus, Pre-Calculus, IB Math Studies (Math Methods), Calculus, AP Calculus AB, IB Mathematics SL, AP Calculus BC, AP Statistics, IB Further Mathematics HL, IB Mathematics HL, Probability and Statistics, AP Computer Science A, Statistical Reasoning, Additional Math-Cambridge IGCSE, Math 1 (Probability and Statistics); Cambridge AICE (Honors), Math 1 (Pure Math); Cambridge AICE-AS (Honors), Math 2 (Part 1); Cambridge AICE-A Level (Honors), or Math 2 (Part 2); Cambridge AICE-A Level (Honors)		
NOTE: The Integrated Mathematics I, II, and III sequence, including the Cambridge IGCSE Integrated Math sequence, may be substituted for the Algebra I, Geometry, and Algebra II sequence.				
Science	1	Biology I	1	Biology I
	1	Chemistry I	1	One of the following: Chemistry I, Physical Science, Earth Science, Agriscience II*, Environmental Science, Principles of Engineering, any AP or IB science course, PLTW Principles of Engineering, Principles of engineering (LSU Partnership), Physics I: Cambridge IGCSE, Biology II: Cambridge AICE-AS (Honors), Chemistry II: AICE-AS (Honors), or Physics II: Cambridge AICE-AS (Honors)
	2	Two units chosen from the following: (a) Earth Science; (b) one of Environmental Science, Environmental Awareness; (c) one of Physical Science, Principles of Engineering, PLTW Principles of Engineering, Principles of Engineering (LSU Partnership); (d) Agriscience II*; (e) one of Chemistry II, AP Chemistry, IB Chemistry I, IB Chemistry II, or Chemistry II: Cambridge AICE-AS (Honors); (f) one of AP Environmental Science, IB Environmental Systems; (g) one of Physics I, IB Physics I, AP Physics I, Physics I: Cambridge IGCSE; or (h) one of AP Physics C: Electricity and Magnetism, AP Physics C: Mechanics, IB Physics II, AP Physics II, or Physics II: Cambridge AICE-AS (Honors); (i) one of Biology II, AP Biology, IB Biology I, IB Biology II, Biology II: Cambridge AICE-AS (Honors), or Human Anatomy and Physiology		
	*The elective course Agriscience I is a prerequisite for Agriscience II.			
Social Studies	1	One of the following: U.S. History, AP U.S. History, or IB History of the Americas I	1	One of the following: U.S. History, AP U.S. History, or IB History of the Americas I
	1	One of the following: Civics, American Government, AP U.S. Government and Politics: Comparative, or AP U.S. Government and Politics: United States	1	One of the following: Civics, American Government, AP U.S. Government and Politics: Comparative, or AP U.S. Government and Politics: United States
	2	Two units chosen from the following: (a) one of European History, AP European History, Western Civilization, or History (European); Cambridge AICE-AS (Honors); (b) one of World Geography, AP Human Geography, IB Geography, Physical Geography, or Geography: Cambridge AICE-AS (Honors); (c) one of World History, AP World History, IB History of the Americas II, or History (International): Cambridge AICE-AS (Honors); (d) History of Religion; (e) one of IB Economics, Economics, AP Macroeconomics, AP Microeconomics, or Economics: Cambridge AICE-AS (Honors); (f) AP Psychology, History of Religion, or African American history*		
Health and Physical Education	0.5	Health Education	0.5	Health Education
	1.5	Physical Education I and II; Adapted Physical Education I and II for eligible students in special education; JROTC I, II, III, or IV; or Physical Education I (1 unit) and 1/2 unit of Marching Band, extracurricular sports, Cheerleading, or Dance Team	1.5	Physical Education I and one half unit from among the following: Physical Education II, Marching Band, extracurricular sports, Cheerleading, Dance Team Adapted PE for eligible students or JROTC or may be substituted
NOTE: JROTC I and II may be used to meet the health education requirement. Refer to §2347.				
World Language	2	Two units from the same language (§2345)		
Art	1	Art (§2333), Music (§2355), Dance (§2337), Theatre (§2369), Speech III and IV (one unit combined), Fine Arts Survey, Drafting, Media Arts (§2354), Photography I/II, Digital Photography, or Digital Design (§ 2338)		
Electives/ Jump Start	3	Electives	9	Jump Start course sequence, workplace experiences, and approved credentials (a minimum of one industry-based credential is required for graduation)
Total Units	24		23	

I. LITERARY RALLY

The State Literary Rally is an academic competition held each spring at Louisiana State University. To qualify for the state competition, students compete at the Cenla Rally at Louisiana Christian University in February. Students who qualify for the state literary rally spend two days and a night in Baton Rouge for the state competition. Final approval will be left to the discretion of the sponsor and administration.

J. EXTRA-CURRICULAR ACTIVITIES AT GRANT HIGH

Students are encouraged to become involved in one or more extracurricular activities. It has been proven that students who participate in extracurricular activities become more successful in the classroom and gain skills and self-esteem necessary to succeed in life beyond the classroom. Students who do not participate in extracurricular activities frequently become bored with school and do not achieve their potential. Students who do not become involved miss out on what makes school a fun experience. Such activities offer leadership and citizenship skills not always available in the classroom. Some of these activities also afford students a chance to win honors and earn college scholarships.

Extra-curricular clubs available are:

Beta Club	FFA	Mentors
4-H Club	Student Council	Fishing
FCA	<u>Unitus</u> Staff (yearbook)	Healthy Living Club

In addition to these are the following athletic and performance teams:

Baseball	Band	Soccer
Basketball	Choir	Cross Country
Softball	Cheerleaders	Golf
Track	Danceline	Flag Corps
Football	JROTC	Powerlifting

K. SCHOOL PROPERTY

1. All students are expected to help keep buildings and grounds clean.
2. Any damage to property or equipment, or loss of such will be paid for by the person responsible for the damage.

L. LOCKERS

1. Every student will be assigned a locker by the office.
2. A student is responsible for damage done to the locker and for any items found in the locker.
3. Lockers are subject to search at any time without permission of the student. Anything found in the locker is the responsibility of the person issued the locker.
4. Lockers **CANNOT** be shared.
5. Book bags **MUST** be clear or mesh. Book bags and/or all personal items are subject to search and seizure at any time by school administration. If a student has a locker problem, they are to report it to the office. Their problem will be addressed immediately, if at all possible. Students may go to their lockers after 7:40 AM or during any transition time. Any violation of this will result in After School Detention or In School Suspension for willful disobedience.

M. LUNCH, LUNCH PERIODS, LUNCH PAYMENT

This year, all schools in Grant Parish will be eligible for the Community Eligibility Program (CEP), a USDA program. The program allows schools to offer breakfast and lunch at no charge to all students. All kids eat free. Paper applications will no longer be used to determine eligibility for meal services in participating schools. Other measures will be used to determine eligibility at the school level. If you wish for your child to have extras, you must send money for their account. This includes the additional items (ex. ice cream).

1. Student ID badges will be scanned for lunch. If a student does not have a permanent ID with the bar code, they will go to the end of the lunch line but will still be allowed to eat.
2. Students will refrain from making unnecessary noises in the lunchroom, refrain from any horseplay, and will cooperate in keeping the lunchroom as clean as possible. **Students will leave the lunchroom as soon as they have finished eating and will not stay and socialize. Only four students are allowed per round table.**
3. **No canteen food or drinks will be brought into the main building and must be consumed in the outside commons area before returning to class.**
4. No candy or drinks will be sold at school by any school or private organization.

N. ABSENCES AND EXCUSES (See GPSB Handbook for more information)

1. Upon returning to school following an absence, a student must bring an excuse signed by the parent to the office before school. This excuse must be brought **within 5 school days of return of the absence**. Students may be turned over to the Child Welfare and Attendance Officer due to the number of doctor excuses submitted. There are three categories of absences:

Category I: These are absences that have occurred for one of the following reasons: dentist/doctor appointment, death in the immediate family, court dates, school activities, and other extenuating circumstances. These absences are considered official and will not count towards excessive absences and a student will be allowed to make up any work missed.

Category I (does not count against days and can make up work)

M = Medical (02)

I = In School Suspension (03)

A = Field Trip (04)

C = Court (16)

X = Extenuating (06)

T = Tardy (14)

F = Funeral (07)

H = Homebound (11)

O = Out of School Suspension (09)

Category II: These are for any absences that occur for any reasons other than those listed in Category I and the student has submitted an excuse within the five-day time limit. These absences **are not** considered official and they **will** count toward excessive absences; however, a student will be allowed to make up any work missed.

Category II (counts against days but can make up work)

Ex = Excused (01)

Category III: These are for absences for which no excuse has been submitted, or the excuse was submitted after the five-day time limit has expired. These absences **are not** considered official and they **will** count toward excessive absences. A student who receives a Category III absence **will not** be allowed to make up their work.

Category III (counts against days and cannot make up work)

U = Unexcused (05)

High School students who exceed 4 days absence per semester or as deemed eligible for referral by the Principal, and who do not provide a valid excuse according to the criteria for extenuating circumstances as listed above, shall be referred to Truancy Court.

Principal referral can include tardies, check in/check outs, and excused or unexcused absences (including medical excuses)

2. Any student who misses a full-credit class more than 4 times, excluding Category I absences, or a half-credit class more than 2 times, excluding Category I absences, will receive no credit for that class unless seat time is completed.
3. Being absent from school is no excuse not to be "ready for class" on the day a student returns to school. Any deviation is at the individual teacher's discretion.
4. If a student is absent and is behind in class work, that student is subject to being assigned to Lunch and Learn during lunch time in order to make up for any missed work. If the student does not attend Lunch and Learn, then the student will be assigned after school detention until the work is completed.
5. Students will be marked absent if they miss more than one-half of a class period. If a student comes to class after the tardy bell and has not been given a Category I absence/excuse by the office, they will receive a tardy.
6. **Perfect Attendance for Students: To be considered for perfect attendance recognition, a student must attend 100% of all school days from bell to bell each and every day. Exceptions are not made for medical, extenuating circumstances, etc. A student who is tardy is not to be considered as in attendance for 100% of the school day.**

O. AUTOMOBILES/PARKING LOT/BUSES

1. Driving and parking a privately owned vehicle on Grant High School property is a privilege, not a right, and can be revoked at any time by the administration.
2. Students will park in the student parking lot only. Cars will be parked in the A.M. upon arrival at school, and will not be moved without approval by the administration. No student cars are allowed prior to 7:20 A.M. **Students will be dropped off and picked up at the south entrance student parking lot by parents/guardians between the times of 7:20 A.M. and 7:40 A.M. and again between 3:30 P.M. and 3:50 P.M.**

Once a car is parked, it will not be re-entered for any reason until dismissal time unless permission is obtained from the administration and the student is escorted to their car.

3. Students must not loiter in their vehicles. Students are expected to lock their vehicles and exit the parking lot as soon as they arrive on campus.
4. Any student having tardies, skipping school, and/or a traffic violation while on school premises will lose his/her parking privilege.
5. Violation of rules shall result in disciplinary action, including but not limited to loss of parking privileges, detention, school suspension, towing of vehicle (at owners expense).
6. Vehicles without parking permits may be booted or lose their driving privileges.
7. Students must have a GHS parking permit on his/her vehicle. Permits are school property. Information on how to apply for these permits may be obtained from the Grant High office.
 - a. A permanent parking permit will be affixed to the rearview mirror of their vehicle.
 - b. The permit will only be issued to drivers with a valid driver's license, properly registered vehicle and with proof of insurance.
 - c. Grant High School students will be required to pay \$5.00 for a permit for each vehicle that they drive to school.
 - d. There will be a \$5.00 charge for a replacement pass. (Due to theft, loss, damage, etc.)
8. Grant High School assumes no responsibility/liability for damage, theft, loss of property that may occur to vehicles.
9. Once a vehicle enters school property, it is subject to search.
10. In order to provide for the safety of the students, they will not be removed from the bus once they have loaded in either the mornings or the afternoons.

P. GENERAL BEHAVIOR

1. All students are to respect all other students, teachers, administration and staff.
2. Courtesy is inexpensive and should be shown by everyone.
3. Students are to address all faculty members as Mr., Miss, or Mrs. or Coach.
4. Loud talking, shrieking, yelling, whistling, etc. are disruptive. Students shall refrain from this in all areas of the campus, especially the cafeteria.
5. All students are to observe the "hands off" policy of Grant High. Public display of affection will not be accepted. This includes hand holding, hugging, walking arm-in-arm, etc.
6. Running in the hallways is strictly prohibited.
7. Grant High School tardy violations will be punished as followed: 1st offense-warning, 2nd offense- warning, 3rd offense-1 day after school detention, 4th offense-2 days after school detention, 5th offense-1 day suspension (Can result in loss of driving privileges)
8. Grant High School will follow the Grant Parish School Board Dress Code Policy. Violations will be punished as followed: 1st offense-warning, 2nd offense- warning, 3rd offense-1 day after school detention, 4th offense-2 days after school detention, 5th offense-1 day suspension

9. **I. D. Badge Requirements**

- a. Each student will be issued, free of charge, one photo I. D. badge with a clip. It will be issued at the beginning of each school year based on the current grade level. If a student's grade changes at the end of a semester, the student is responsible for purchasing a new I.D. Badge. Not wearing an ID badge, will result in a dress code violation.
- b. Students are to wear the I. D. badge on the shirt collar while on the school campus during school hours. Students may receive after school detention if they wear or use another students' I.D. badge.
- c. The I. D. badge is not to be altered by adding stickers/decals, writing on the front or back of the badge, defacing or cutting the badge. An altered badge must be replaced immediately at a cost of \$5.00. (In Room 115 **before school.**)
- d. During school hours, the badge is to be worn at all times. Having it in a pocket or backpack is not acceptable. Admission into classrooms, cafeteria, library, offices, and all buildings will require the wearing of the I. D. badge.
- e. ID badges with barcodes will be used for lunch numbers for lunches.
- f. On occasions, the badge will be required for admission to special school activities. Students will be informed through the morning announcements if and when this requirement will take place. If a student finds a misplaced badge, they are to bring the badge to the main office.

10. **Daily Monitoring Procedures**

- a. If a student arrives at school without his/her I. D. badge, he/she is to report to Room 115 to secure a temporary I. D. To secure a temporary I. D. the student can pay \$1.00. The cost of a new I. D. badge is \$5.00.
- b. Wearing more than one badge will not be permitted. A student wearing more than one ID badge must forfeit one.
- c. Repeated failure to not have an ID badge will result in an office referral as a dress code violation.
- d. Students are to wear only the ID badge assigned to them. Taking or borrowing the ID badge of another student is grounds for suspension. Administrators and teachers will monitor students during the school day for compliance. Failure to have the ID badge visible will result in an office referral as a dress code violation.
- e. During P. E./marching band activities, badges do not have to be worn.
- f. Failure to comply with an administrator's or a teacher's request to see a student ID badge will result in suspension from school for willful disobedience.

Q. POSITIVE BEHAVIORAL INTERVENTIONS AND SUPPORT

The GHS Positive Behavioral Interventions and Support Core Team has created a set of expectations and rules that the students will follow in every setting of the school campus. These strategies will be used in every setting as a means to improve positive behavior in students. Posters will be displayed throughout the school to reinforce the rules and expectations for that particular area. GHS faculty will teach each component of the new school-wide positive behavior plan during the advisory period. A reward system will be put in place to reward students for positive behavior and academic achievements.

R. INTERVENTIONS

1. Lunch and Learn

Students assigned to Lunch and Learn will have to report to Room 109. They must bring materials to Lunch and Learn to complete assignments. They will eat lunch the last 10 minutes of the lunch period in the cafeteria. Students assigned to Lunch and Learn will attend each day until the assignment is completed.

The following are reasons to be assigned to Lunch and Learn:

- Make up assignments missed because of absences
- Failure to complete homework
- Failure to participate in class
- Sleeping in class
- Failure to bring necessary materials to class

Failure to attend Lunch and Learn or failure to bring assignments to Lunch and Learn will result in after school detention until the assignment is completed.

2. Daily Interventions

Students will report to their 3rd Block Acceleration after 2nd Block. During this 20 minute time, students will complete a assignment that pertains to their 3rd Block class. The Reading Acceleration grade will be added to the students 3rd Block class. Students will also participate in WorkKeys Curriculum and ACT Prep. Students can also stay after school for intervention. Parents must contact administration to schedule their child for after school tutoring/intervention.

3. Test Recovery

If a student scores between 45% and 66% on a test, the student may retake the test. The student must stay after school for two days. One day the student will complete an activity or assignment related to the test, and the second day the student will retake the test. The student must stay until 5:00 both days. It is the responsibility of the student to request to stay after school. Test information must be the same and in the same format, it can be the same test. Remember this is not a punishment! The test must be completed within a week. A 75 % is the maximum score. If a student does not complete test recovery, they are ineligible to stay for test recovery again in that particular class.

4. Credit Recovery

Credit Recovery is to provide a rigorous academic program which allows students to recover lost seat time due to absences and/or academic content in order to graduate in a timely manner. These students will be given the opportunity to attend scheduled classes after school hours. Instruction will be delivered via web-based software and by certified and highly qualified classroom teachers. Students successfully completing and passing the required assignments and tests within the time frame will be awarded credit for the academic class with the highest grade possible of a 75% C. Students will be required to pass a state approved final exam. Students who recover all lost seat time will be awarded the grade earned for the course.

****All assigned interventions are NOT optional.**

S. CRITERIA FOR LETTERING

Criteria regarding awarding of letter jackets, letters, patches, etc. at Grant High School.

1. **ONLY ONE JACKET WILL BE AWARDED.** The sport/club will not pay any of the cost of the jacket.
2. Jackets can only be ordered through the school after completion of two years in the same sport or meeting club requirements. Jackets cannot be ordered through another company
3. **PARTICIPATION:** A student must attend at least 90% of all practices and 90% of all games for two years in the same sport in order to be qualified to receive a jacket. The head coach of that particular sport will document this.
4. Students can letter in the following sports or extracurricular activities:

Football	Soccer	Band/Choir	JROTC
Basketball	Track	Cross country	4H Shooting Sports
Softball	Cheerleading	Golf	Powerlifting
Baseball	Danceline	Fishing Club	FFA

Academic lettering will be allowed if a student qualifies and attends the state literary rally for two years or wins first place in state competition.

T. MISCELLANEOUS

1. Use of Central Office and Telephone
 - a. The office is for business only. We will not store personal items for students.
 - b. The telephone is for business use and will be used by students only for emergency situations. Students must obtain permission from the duty teacher to enter the office.
 - c. Speakerphone will be used for all calls.
2. Leaving the School Grounds & Checking Out
 - a. A student becomes our responsibility from the time he/she boards the school bus until he/she gets off the bus in the afternoon; if self-driven, from the time he/she comes on campus until he/she leaves the grounds in the afternoon.
 - b. No student will leave the grounds during the day without written permission from parents. All notes to leave school early must be turned into the office before school. Each note must be accompanied by three phone numbers. Grant High School is a closed campus. Food cannot be brought to school for lunch. Students are not allowed to check out for lunch and return to school.
 - c. No student will be allowed to check out with anyone except a parent or legal guardian that is listed on the emergency contact. All students must check out in the office-no exceptions. **STUDENTS ARE NOT ALLOWED TO CHECK THEMSELVES OUT WITHOUT A NOTE APPROVED BY THE OFFICE.**
 - d. **There will be no checking out by phones unless authorized by the principal or principal designee.**
3. Medication (See GPSB Handbook for additional information)

NO medication will be given at school until the student's parent/guardian has obtained a complete Grant Parish Medication Order from the student's physician and has met with the school nurse department to complete the necessary paperwork.

 - a. **All medications require a doctor's order.** This includes cough drops, Tylenol, Motrin, Midol, Aleve, inhalers, and epi-pens.
 - b. Over the counter **and** prescription medicines must have a doctor's order for school.
4. Accidents and Injuries
 - a. Students will immediately report any accident that occurs to a teacher or administrator.

- b. The school makes it possible for a company to offer insurance to the students. We do not sell insurance nor do we compel students to buy it. We do encourage all students to have some type of insurance.
- 5. **Class Rings and Graduation**
 - a. The school does not require anyone to purchase a ring or buy graduation announcements.
 - b. Students who wish to participate in graduation must purchase a new cap, gown, tassel, stole, and diploma cover from school approved supplier, Balfour in Baton Rouge.
 - c. The school makes time available for a salesman to meet with juniors who want to buy rings and seniors to order graduation supplies.
 - d. Graduation will be at the Grant High School stadium or gym. Due to the possibility of inclement weather, each student will be issued tickets for the gym. The number of tickets will be determined on the number of graduates and seating capacity.
- 6. **Parties, Food in Building**
 - a. Parties must be approved by administration and held in the cafeteria.
 - b. **Students are not to drink or eat in the hallways or classrooms.**
- 7. **Musical and Other Devices**
 - a. Cameras, laser lights, wireless earbuds, airpods or any other item(s) deemed inappropriate by the school's administration found at school will be confiscated and returned upon discretion of administration to the parent.
 - b. **No personal computers or tablets will be allowed unless approved by the administration.**
- 8. **ELECTRONIC SIGNALING DEVICE POLICY GRADES 9 - 12**
Grant Parish School Board will not be responsible for any electronic device carried onto the school campus by a student or parent.

No student, unless authorized by the school principal or his/her designee, shall use or operate any device which records sound and/or images, electronic telecommunication device, or other electronic device included but not limited to any cell phone, smart watch, wireless headphones, camera, video/audio recorder, MP3, IPod, or gaming device in any elementary, middle or secondary school building, or on the grounds during the instructional day or in any school bus or a school system vehicle used to transport public school students. Students will ONLY be allowed to bring and use wired earbuds as needed in class. All other headphones/external devices will be confiscated and electronic signaling device policy followed.

Photographing, audio recording or videotaping of any persons/activities/incidents/etc during the instructional day is strictly prohibited. The device will be confiscated and additional disciplinary actions, beyond the list below, may be administered.

Students 9 - 12 - Electronic Signaling Device cannot be seen, heard or used at school by student:

1st Offense

Device held at school for a period of 7 days and parent/guardian may pick up during school hours at the school campus on the 7th day OR Parent/guardian can pay \$20.00 fee (cash only, exact change) during school hours and pick up the device.*If the 7th day falls on and/or during a weekend or school holiday, devices will be returned on the first day of school following the weekend and/or holiday. *If the parent/guardian does not come to the school, the device will only be released to the student at the end of the school day, whether released by date or payment.

2nd Offense

Device held at school for a period of 10 days and parent/guardian may pick up during school hours at the school campus on the 10th day OR Parent/guardian can pay \$30.00 fee (cash only, exact change) during school hours and pick up the device. *If the 10th day falls on and/or during a weekend or school holiday, devices will be returned on the first day of school following the weekend and/or holiday. If the parent/guardian does not come to the school, the device will only be released to the student at the end of the school day, whether released by date or payment.

3rd & Subsequent Offense

Device held at school for a period of 14 days and parent/guardian may pick up during school hours at the school campus on the 14th day OR Parent/guardian can pay \$30.00 fee (cash only, exact change) during school hours and pick up the device. *If the 14th day falls on and/or during a weekend or school holiday, devices will be returned on the first day of school following the weekend and/or holiday.*If the parent/guardian does not come to the school, the device will only be released to the student at the end of the school day, whether released by date or payment.

DEVICES NOT CLAIMED BY JUNE 30TH WILL BE DISPOSED OF PROPERLY

U. CAMPUS VISITORS

1. All visitors must report to the office for a pass.
2. No children of any age shall be permitted on campus without permission from an administrator.

V. HALL PASSES

All students in the hall during class time must have a completed "approved" hall pass in their possession.

W. STUDENTS WHO DO NOT RETURN TO SCHOOL WITH GROUP WITH WHICH THEY LEFT

All student participants in extra-curricular activities must ride the activity bus to the event. A student will be permitted to ride home with his/her parent or legal guardian only after the parent personally signs their child out and informs the head coach or teacher in charge that their student is leaving with the parent/legal guardian. This notification must be made on an occasion-by-occasion basis. The head coach or sponsor will be responsible for accounting for all students before the bus leaves the event.

X. SEARCH AND SEIZURE (See GPSB Handbook for additional information)

1. In accordance with the local, state and federal policy/law, any person, including faculty and students, upon entering Grant High School property are subject to a search and seizure at any time. Metal detectors will be used randomly throughout the school year.
2. Surveillance cameras will be used on campus.
3. Athletes and students who participate in extracurricular activities are subject to random drug tests.

CRISIS/EMERGENCY SITUATION

Every opportunity has been taken to ensure that your child is safe while on the campus of Grant High School. This includes precautionary methods for things such as unusual circumstances that would require the students to evacuate campus before the end of the school day. Grant High School has two crisis relocation centers that would be utilized if we had to evacuate the building for an extended period

of time. The primary relocation center is First Baptist Church of Dry Prong. Their phone number is (318) 899-3371, if you need additional information. The secondary relocation center is Bentley United Pentecostal Church. Their phone number is (318) 899-3918. If a situation arose that caused us to only travel north, we would relocate to First Baptist Church in Dry Prong. If a situation arose that caused us to only travel south, we would relocate to Bentley United Pentecostal Church.

KidsMatter2.org is a SAFE and CONFIDENTIAL website for students of all ages in GRANT PARISH to utilize. Parents are encouraged to access the website for information and resources. Any issue of concern can be reported. However, PLEASE report any potentially dangerous situations that may harm someone IMMEDIATELY. The mission of KidsMatter2.org is to explore resources and to find solutions for problems facing young people. The goal of this mission is to help young people cope with and overcome the challenges of daily life by instilling hope and improving their well-being.

Grant High School Parent & Family Engagement Policy 2023-2024

PART I. General Expectations and Objectives

Educating one at a time; making every moment count. The Grant Parish School Board is committed to providing the students of Grant Parish with the opportunities to receive an education that will prepare them for success throughout their lives. With a focus on safety, parent and family involvement, community support, technology and by fostering a love for learning, we believe that all students can and will succeed.

Objective: To accomplish the mission and educational goals set forth for our students, it is essential that all students have an equal opportunity for success at school. Grant Parish School Board has put a system of comprehensive learning supports in place to help ensure students have an opportunity for success. The school system recognizes that parents and family are often a child's first teachers and are valuable partners in educating our children.

a. Our school agrees to implement the following statutory requirements of ESSA:

1. Ensure that the required Family Engagement Policy meets the requirements and includes, at each school-level as a component, a school-parent compact.
2. Notify parents/guardians of the policy in an understandable and uniform format. The policy will be made available to the local community and updated periodically to meet the changing needs of families and the school. School administrators will review all correspondence sent home for readability. Parents or guardians with disabilities or limited literacy may be contacted by telephone when necessary with a log of such communication maintained at the school.
3. To the extent practicable, each school will provide full opportunities for the participation of families with limited English proficiency, families with disabilities, and families of migratory children, including providing information and school reports.
4. Submit any parent/guardian comments with the plan when the school submits the plan to the local educational agency (Grant Parish School Board).
5. Involve the parents/guardian of children in decisions about how funds reserved under this part are spent for family engagement activities. The school will build its own capacity for strong family engagement, in order to ensure effective involvement of families and to support a partnership among the school, families, and the community to improve student academic achievement.
6. Each school will provide family engagement activities in the areas of student achievement, educational pathways, and resources available, as well as, additional topics parents may request.
7. Promote participation of parents/guardians in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring:
 - that parents/guardians play an integral role in assisting their child's learning;

- that parents/guardians are encouraged to be actively involved in their child's education at school;
 - that parents/guardians are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child.
8. Involve parents and family members in jointly developing the local educational agency's Title I, Part A plan and the development of schoolwide plans.
 9. Provide the coordination, technical assistance, and other support necessary to assist and build the capacity of all participating schools within the LEA in planning and implementing effective parent and family engagement activities. These activities must improve student academic achievement and school performance, which may include meaningful consultation with employers, business leaders, and philanthropic organizations, or individuals with expertise in effectively engaging parents and family members in education.
 10. Coordinate and integrate parent and family engagement strategies to the extent feasible and appropriate, with other relevant Federal, State, and local laws and programs.
 11. Conduct, with the meaningful involvement of parents and family members, an annual evaluation of the content and effectiveness of the parent and family engagement policy in improving the academic quality of all schools served under this part, including identifying—
 - Barriers to greater participation by parents and family members in activities (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, or are of any racial or ethnic minority background);
 - The needs of parents and family members to assist with the learning of their children, including engaging with school personnel and teachers; and
 - Strategies to support successful school and family interactions;
 12. Use the findings of such evaluation to design evidence-based strategies for more effective parental and family engagement, and to revise, if necessary, the parent and family engagement policies described in this section; and
 13. Involve parents and families in the activities of the schools, which may include establishing a parent/family advisory board to help develop, revise, and review the parent and family engagement policy.

Part II. Implementation of Family Engagement Policy Components

Our school has developed this parent and family engagement policy with the collaboration and input from parents/guardians of participating children. This policy serves as the basis for family engagement and is an important part of the consolidated application for federal programs. The district involves parents and families in planning and scheduling family engagement activities, programs, and use of the 1% Family Engagement funds.

1. The school will take the following actions to involve parents/families in the joint development of its family engagement plan, school compact and the schoolwide plan:
 - **Each school year parent/family members will be part of a committee to review and update the policies.**
 - **Parents/guardians will also have opportunities to review and respond to the parent and family engagement policy throughout the year through email or written response.**
 - **Documents available at Open House, parent information meetings and other various events throughout the school year.**
 - **Schools will maintain agendas, sign-in sheets.**
2. Schools will hold an annual meeting to inform families of the school's participation in Title I, Part A programs, and to explain the right of parents or guardians to be involved in programs. The school will hold the meeting at a time convenient for families and will offer a flexible number of additional family engagement meetings, such as in the morning or evening, so that as many parents/guardians as possible are able to attend. The school will invite all parents/guardians of children participating in Title I, Part A programs to this meeting, and will encourage them to attend, by:
 - **Sending notices home**
 - **Posting on school and district websites**

- **Announcing in local newspapers, local radio**
 - **Flyers and posters**
3. The school will provide the families of participating children information in a timely manner about the school's curriculum, the forms of academic assessment used to measure children's progress, and the proficiency levels students are expected to meet. Schools provide information to parents or guardian on current educational requirements and topics through venues such as:
- **Informing parents/guardians of the state testing informational website.**
 - **Family Night activities, which are based on specific data of needed skills.**
 - **Literacy/Math Nights activities, which reflect grade and school areas in need of improvement.**
 - **Informational meetings held the first six weeks of school for information on Title I programs.**
 - **Distribution of such information as the LDOE resources and school/district brochures.**
Open House, Parent Teacher Conference and other Family Engagement Events (i.e., Community Fest, Game Day, Ag Day, Career events)
 - **District and school websites**
 - **School and Family Compact**
4. The school will at the request of parents or guardians, provide opportunities for regular meetings for families to formulate suggestions and to participate, as appropriate, in decisions about the education of their children. The school and district will respond to any such suggestions as soon as practicably possible through :
- **Parent/family conference(s)**
 - **Planned family engagement activities**
 - **Meetings (such as IEP/504/SBLC)**
 - **Telephone calls/conferences**
 - **Schedule appointments with parent or guardian**
 - **Written responses such as letters, newsletters, websites**
5. The school will provide each parent or guardian an individual student report about the performance of their child on the State assessment in at least math, language arts and reading by at least one of the following:
- **Mailing individual LEAP 2025 score sheets to each child's home**
 - **Review results of LEAP 2025 at parent teacher conference or other family meetings/conferences**
 - **Provide conferencing with families upon request to explain individual LEAP 2025 results**
6. The school will provide assistance to parents or guardians of children served by the school, as appropriate, in understanding topics, such as:
- **the state's academic content standards,**
 - **the state's student academic achievement standards,**
 - **the state and local academic assessments including alternate assessments,**
 - **how to monitor their child's progress, and**
 - **how to work with educators**

Communications to all parents/guardians related to school and family engagement programs, meetings and other activities will be in one or more of the following:

- **Calendars/Newsletters**
- **Flyers**
- **WebPAMS Call-Out System**
- **Newspaper articles and announcements/television announcements**
- **Conferences**
- **Student Planners**
- **District/school website posting**

- District Parent/Student Handbook
- Title I Radio

PART III. ADOPTION

This LEA's Parental and Family Engagement Policy has been developed jointly with, and agreed on with, parents/families of children participating in Title I, Part A programs, as evidenced by meetings with parents, family, and community that include sign-in sheets and agendas.

SUPPLY FEES

At Grant High School there are supply fees, class fees, clubs and sport fees. Some classes may require an additional fee which is approved by the administration. Students have the option to join a variety of extracurricular activities that include athletics or clubs that may include fees for members. Fundraising may be required for extracurricular membership. The following is a description of how these funds are used for student involvement. It is the goal of Grant High School to provide students with opportunities inside and outside of the classroom that encourage student learning.

Students are encouraged to pay fees in a timely manner. The student should pay fees by the end of the semester that they are taking the class. Any student with an economic hardship (classified as homeless), may have the supply and class fee waived, but not extracurricular fees. Any student who is not classified as homeless and does not submit fee payment will be submitted to the office.

Each fee will be collected in the form of check, cash, or money order and deposited into the school account by the bookkeeper. A receipt is provided for each payment.

Supply Fees

- **Supply Fee-\$20.00, Parking Permit-\$5.00, Cell Phone Violations-\$20.00 - \$30.00:**
These funds are used for equipment and supplies for the school (toner, staples, paper, stamps and certified letters, letterhead, tardy slips, checks), copier machine equipment, surge protectors, USB jump drives, Chromebook replacement parts, maintenance and janitorial supplies. These funds may also be used for meetings, school business travel, school conferences, and educational memberships. These funds are also used for student awards and recognition, and graduation expenses such as flowers, chairs, and security. PBIS (1/2 of cell phone violations) -Gift Cards for Students and Teachers, rewards, Cougar Café Supplies, PBIS field trips
- **Technology Fee-\$25.00-**The fees are used to purchase replacement parts and/or service for two Chromebook repairs per fee. After two repairs, you can choose to purchase the technology fee again to cover two more repairs. Fee and agreement form is due before students receive their Chromebook for the year.
- **ID Badge-\$5.00 (first one free)-**ID badge supplies-id badges, clips, temporary badges

Class Fees

- **Vocational Fee \$15:** This fee is for all Vocational Agriculture students including: Carpentry, Construction Tech, Ag I and Ag II. Fees are used as follows: funding for hands-on classroom building and team building activities, labs, and shop project supplies as needed.
- **Choir- \$20:** This fee is used to purchase music, bus drivers/gas for the bus for the following: auditions, competitions, and honor choir, any CDs purchased to be performed with, accompanist (plays piano on some rehearsal days, competition, and concerts), and for Large Ensemble Assessment entry fee.

- **Family and Consumer Science \$15.00:** The fees will be used to buy classroom materials such as food ingredients, fabric, thread, etc.
- **Science Lab Fees \$5.00:** The fees are used to buy animals to dissect, random lab supplies (DNA Extraction, Osmosis, chemicals for biomolecule testing, chemicals for chemistry, microscope slides, etc), and also classroom supplies such as tape & glue.
- **First Responders \$15.00:** Once a student completes certification, he/she receives a BLS card for \$10.00. \$5.00 used in the semester for classroom supplies.
- **Physical Education PE uniforms - \$20 dollars:** The fees are used to purchase a PE uniform and game equipment.
- **Art Fee \$15.00:** The fee is used to purchase pencils, rulers, paper (in various sizes), markers, colored pencils, scratch boards, glues, crafting supplies, erasers, an extensive array of paints in a variety of colors, paint brushes in many sizes, crayons, inks, colored paper and any other supplies a student may need in order to create his or her individual art.
- **Band \$50.00:** Students may pay \$25 each semester or \$50 at the beginning of year. Fee covers instrument repair and purchase of new music.
- **Business classes \$10.00:** The money collected is for computer issues and supplies for the class, such as printer paper, ink, or other miscellaneous class supplies.

NOTICE OF THE TITLE IX COORDINATOR

The District's Title IX Coordinator is Shana Delrie. Any individual may make a report of sex discrimination and/or sexual harassment directly to the Title IX Coordinator using any one, or multiple, of the following points of contact:

**Shana Delrie
512 Main Street
P.O. Box 208
Colfax, LA 71417
Phone: (318) 627-3274
Email: sdelrie@gpsb.org**