WATCH THE TUTORIAL
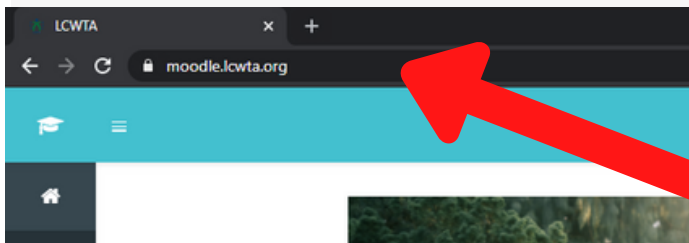
We also walk you through creating a Louisiana Child Welfare Training Academy eLearning account in our video tutorial.

We have a video tutorial on how to create an account as well. Check out our YouTube for more tutorials!
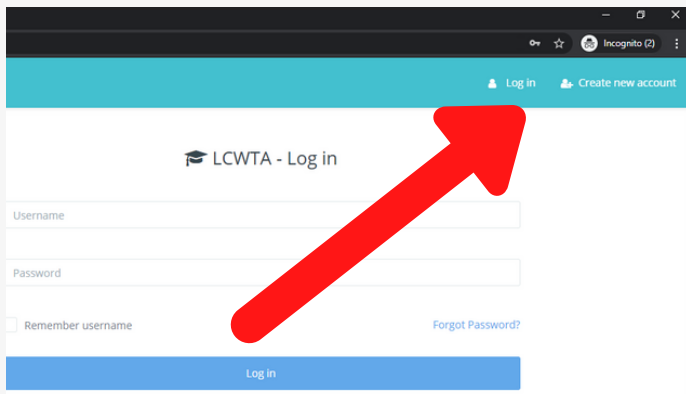
ACCESSING THE SITE

- Type LCWTA's eLearning Site's web address (www.moodle.lcwta.org) into your browser's URL bar
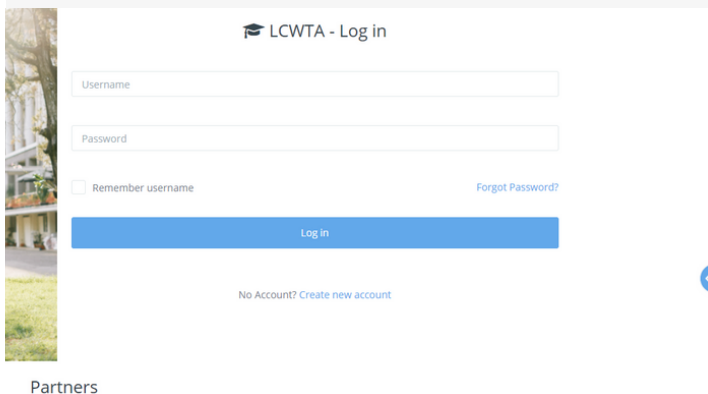
BROWSERS

- You will need to use Google Chrome, Safari, or Firefox browsers to access the site. We strongly encourage you to use Google Chrome.
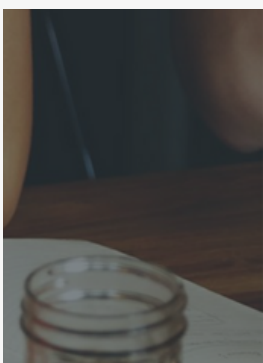
CLICK CREATE NEW ACCOUNT

- Click "Create new account" to begin.

- Please note: Joint accounts are not possible! Each caregiver must have their own account created with their own e-mail address.

FORGOT YOUR PASSWORD?

- Please do not create a new account if you already have an account, but forgot your password. Click "Forgot Password?" to reset your password.

CREATE USERNAME AND PASSWORD
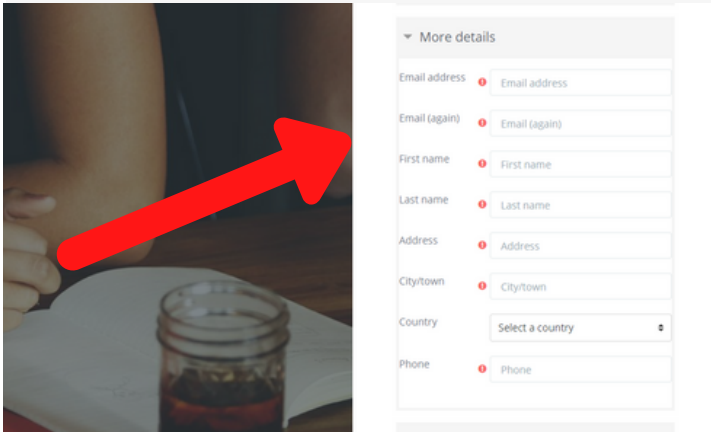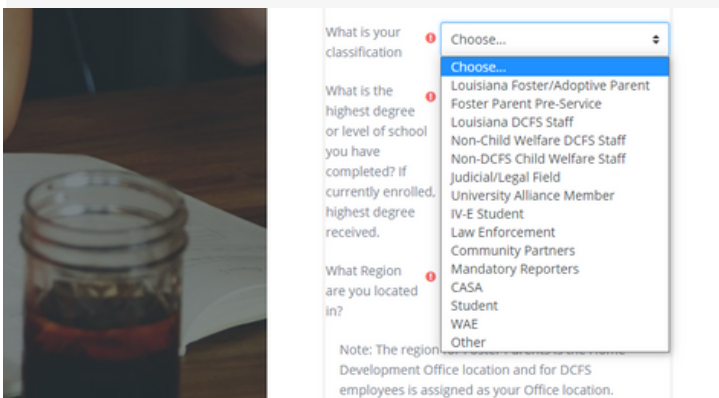

- Create your username and password. Make sure to follow the password guidelines located above the password box!

ENTER YOUR INFORMATION

- Fill out all boxes with a red exclamation point. This information is for reporting purposes only.

- We also will send you emails about new online courses and other training opportunities.

CLASSIFICATION

- Select the correct classification. It is very important to select the correct classification as some courses are only visible for certain classifications.

- "Mandatory Reporters" is the classification for teachers and other professionals who are required to complete the Mandatory Reporter training.

REGION

What Region are you located in? ⚠ Choose... ⇕

Registration Code ⚠ preservice19

Note: The region for Foster Parents is the Home Development Office location and for DCFS employees is assigned as your Office location.

Louisiana Department of Children and Family Services Regions

Department of Children & Family Services
Building a Stronger Louisiana

DCFS Nine Regions
Region 1 Orleans
Region 2 Baton Rouge
Region 3 Covington
Region 4 Thibodaux
Region 5 Lafayette
Region 6 Lake Charles
Region 7 Alexandria
Region 8 Shreveport
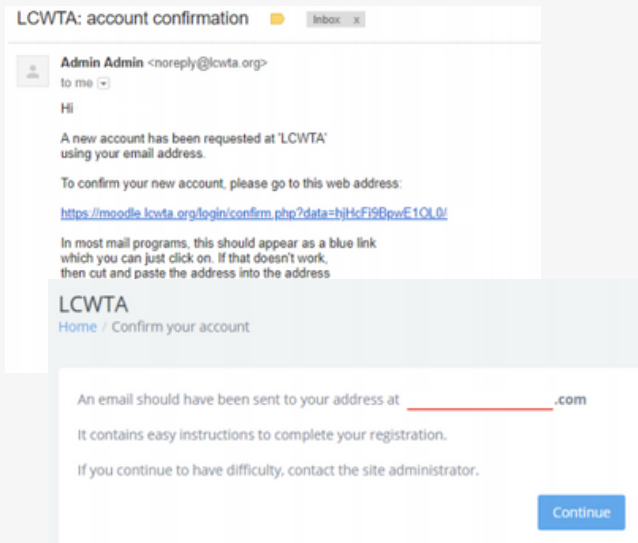Region 9 Monroe

Click on Image for Full Screen

- Select the region you are located in.

- If you are not sure about your region, take a look at the map provided. Click to expand it!

- It is very important for foster caregivers to select the correct region because your in-service training hours are reporting to the region you select.

ALMOST DONE!

Create my new account

Cancel

There are required fields in this form marked ⚠ .

- Click the blue "Create my new account" when you are done filling out all the information.

CONFIRM YOUR ACCOUNT

- After clicking "Create my new account," you will be alerted about a confirmation e-mail.

- All that's left to do is to click the link in the confirmation e-mail and log-in to the site!

- Check your SPAM/JUNK folder if you do not see a confirmation e-mail!

WATCH THE TUTORIAL

We will walk you through all these steps in our video tutorial. Watch it here!

Need some technical help?

(985) 248-0888
support@LCWTA.org
Mon-Fri 8 AM - 4 PM

#WeAreChildWelfare