

THE OFFICIAL PROCEEDINGS OF THE GRANT PARISH SCHOOL
BOARD OF THE PARISH OF GRANT, STATE OF LOUISIANA, TAKEN
AT A SPECIAL TRANSPORTATION COMMITTEE MEETING HELD ON TUESDAY,
August 23, 2016,

The Parish School Board Transportation Committee of the Parish of Grant, State of Louisiana, met in its regular meeting place, the Grant Parish School Board Office, Colfax, Louisiana, in Special Session, Tuesday, August 23, 2016 at 5:30 o'clock P.M.

There were present Mrs. Lisa Roberts, Mrs. Charlene Anderson, and Mr. Bill Riggs, Chairperson.

All of the Board Members were not present, Mr. Randy Browning, Mrs. Karen Layton, Mr. Buddy Pennison, Mrs. Mary Bullock, and Mr. A. D. Futrell were absent.

Mrs. Sheila S. Jackson, Secretary-Treasurer was also present.

The Parish School Board of the Parish of Grant, State of Louisiana, was duly convened by Mr. Bill Riggs, Transportation Committee Chairperson of the Grant Parish School Board, who then stated that the Grant Parish School Board was ready to transact any business which may come before the Board.

The Transportation Committee discussed the current GPSB Policy requiring the Transportation Manager to hold a CDL to drive a bus.

The Transportation Committee discussed the current Transportation Manager Job Description.

The Transportation Committee discussed the current Operations and Training Coordinator Job Description.

The Transportation Committee prepared the following recommendations to be presented in the form of a motion to the Board at the September 6, 2016, Regular Board Meeting.

Under Leadership Responsibilities on the Manager of Transportation Job Description:

Change item E to read – Manages the supervision and evaluation of bus shop employees.

Add item F – Conducts annual bus driver evaluation in conjunction with the School Administrator and Operations and Training Coordinator.

Commercial Driver's License to Drive a Bus Requirement:

Change the current requirement for the Transportation Manager Job Description to include holding a Commercial Driver's License to drive a bus from beginning in the 2016-2017 school year to beginning with next Transportation Manager employed with the Grant Parish School System.

Motion by Mrs. Anderson, seconded by Mrs. Roberts and unanimously approved adjourning the meeting.

s/Mary Bullock
Mary Bullock
President
Grant Parish School Board

ATTEST: _____
Sheila S. Jackson
Secretary-Treasurer
Grant Parish School Board