

THE OFFICIAL PROCEEDINGS OF THE GRANT PARISH SCHOOL
BOARD OF THE PARISH OF GRANT, STATE OF LOUISIANA, TAKEN
AT A REGULAR MEETING HELD ON TUESDAY, AUGUST 4, 2020

The Parish School Board of the Parish of Grant, State of Louisiana, met via Teleconference, (due to COVID-19 Restrictions), the Grant Parish School Board Office, Colfax, Louisiana, in Regular Session, Tuesday, August 4, 2020 at 6:00 o'clock P.M.

The Parish School Board of the Parish of Grant, State of Louisiana, was duly convened by Mr. William "Bill" Riggs, President of the Grant Parish School Board, who then stated that the Grant Parish School Board was ready to transact any business which may come before the Board.

Roll Call: There were present Mrs. Mary Bullock, Mr. Randy Browning, Mrs. Lisa Roberts, Mr. Mike Slaughter, Mrs. Deborah "Debbie" McFarland and Mr. William "Bill" Riggs. Mrs. Karen Layton and Mr. Lloyd Whitman were absent. Mr. Paxton Teddlie, Secretary-Treasurer was also present.

Motion by Mrs. Roberts, seconded by Mrs. Bullock and unanimously approved the July 07, 2020 Regular Meeting Minutes.

The following guests were recognized: Ashley Nasello, Assistant Extension Agent, 4-H Youth Development, Steve Gunn, Mayor of Montgomery discussed 1 acre lot owned by the Grant Parish School Board for drilling water and Donnie Smith with Pelican State Pressure Washing/Steam Cleaning.

Retirements: Donna Burch – Bus Attendant at Pollock Elementary School, 22 years of service, effective August 1, 2020 and Dorothy DuBois – Paraprofessional at Verda Elementary School, 27.5 years of service, effective August 1, 2020

Committee items:

The Finance Committee had no items to discuss.

The Transportation and Maintenance Committee discussed, permission to advertise for Bulk Fuel Bids for the period October 6, 2020 – October 5, 2021.

Motion by Mr. Browning, seconded by Mrs. Roberts and unanimously approved giving permission to advertise for Bulk Fuel Bids for the period October 6, 2020 – October 5, 2021

Fail of Motion to enter into Executive Session to allow J.N. to enroll in the Grant Parish School System. (Parent/Student rescinded request)

Fail of Motion returning to regular session. (Parent/Student rescinded request)

Fail of Motion allowing J.N. to enroll in the Grant Parish School System. (Parent/Student rescinded request)

Motion by Mrs. McFarland, seconded by Mr. Slaughter and unanimously approved to receive and consider the 2020-2021 Twelve Month Calendar.

2020-2021 12 Month Calendar

	<u>DAYS WORKED</u>	<u>HOLIDAY</u>	<u>DATES</u>
JULY	17	4th of July (1 day)	Monday, July 6
NOTE: Summer hours are July 1 - July 30, Monday - Thursday, 8:00 am - 4:00 pm			
AUGUST	21	N/A	N/A
SEPTEMBER	21	Labor Day (1 day)	Monday, September 7
OCTOBER	20	Fall Break (2 days)	Thursday - Friday, October 8 - 9
NOVEMBER	15	Election Day (1 day) Veteran's Day (1 day) Thanksgiving (4 days)	Tuesday, November 3 Wednesday, November 11 Tuesday - Friday, November 24 - 27
DECEMBER	16	Christmas (7 days)	Wednesday - Friday, December 23 - 25; Monday - Thursday, December 28 -
JANUARY	17	New Year (3 days) MLK (1 day)	Friday, January 1; Monday - Tuesday, January 4 - 5 Monday, January 18
FEBRUARY	18	Spring Break (2 days)	Monday - Tuesday, February 15 - 16
MARCH	22	Holiday (1 day)	Thursday, March 12
APRIL	16	Easter (6 days)	Friday, April 2; Monday - Friday, April 5 - 9
MAY	20	Memorial Day (1 day)	Monday, May 31
JUNE	18	N/A	N/A
NOTE: Summer hours (Monday - Thursday, 7:30 am - 4:30 pm) begin the week of May 24, 2021.			
Total Days Worked		221	
Total Holidays		31	

9.5 month employee 187 work days - Last work day is May 27, 2021.
 10 month employee 191 work days - Last work day is June 3, 2021.
 10.5 month employee 197 work days - Last work day is June 15, 2021.
 11 month employee 206 work days - Last work day is June 23, 2021.

Motion by Mr. Browning, seconded by Mrs. Roberts and unanimously approved to receive and consider the Revised Classroom Teacher Job Description.

**Department of Personnel
Job Description**

Grant Parish Schools

TITLE: CLASSROOM TEACHER: Regular Education/Special Education

Domains and Components will be used for teacher evaluation in conjunction with measures of student growth. Measures of student growth will be aligned with the Grant Parish Public School System's accountability measures as outlined in the Louisiana Accountability System.

OVERVIEW OF THE POSITION: To plan and implement a program which creates an environment where students can learn and develop optimally.

Domain 1: Planning and Preparation- 1C-Setting Instructional Outcomes

- The teacher values, sequences and aligns curriculum enabling students to build their understanding of important ideas from concept to concept.
- The teacher designs and structures lessons so that learner outcomes are at an appropriate cognitive level.
- The teacher writes and plans multi-disciplinary outcomes for student learning, not student activity.
- The teacher differentiates outcomes and instruction for students of varied abilities.
- The teacher creates and/or uses a variety of assessment tools that are curriculum-aligned and challenging.

Domain 2: The Classroom Environment- 2C-Managing Classroom Procedures

- The teacher helps students to develop skills to work purposefully and cooperatively in groups.
- The teacher facilitates lessons that engage students in different types of activities-large groups, small groups and independent work.
- The teacher ensures smooth functioning of all routines and maximizes instructional time.

Domain 3: Instruction-3B-Questioning and Discussion Techniques

- The teacher develops and presents questions that cause students to think and reflect; resulting in a deeper understanding of the topic.
- The teacher promotes learning through discussion.
- The teacher uses a range of techniques to ensure that all students contribute to the discussion and enlists the assistance of students to ensure this outcome.

Domain 3: Instruction-3C-Engaging Students in Learning

- The teacher facilitates activities and assignments that promote learning and are aligned with the goals of the lesson.
- The teacher groups students for instruction in a variety of ways using factors such as similar backgrounds, ability levels, as well as random groupings.
- The teacher selects instructional materials suited to engaging students in understanding and learning at a deeper level.
- The teacher delivers lessons that are appropriately structured and paced.
- The teacher delivers instruction via virtual learning platforms fulfilling all requirements associated with virtual learning when circumstances necessitate this form of instruction for students.

Domain 3: Instruction-3D-Using Assessment in Instruction

- The teacher aligns assessment to the curriculum.

- The teacher informs students of the criteria for assessment.
- The teacher monitors student learning using a variety of techniques.
- The teacher provides valuable feedback in a timely, constructive and substantive manner.
- The teacher promotes student self-assessment and student self-monitoring of their progress.

Professionalism Competency – The teacher contributes to achieving the school’s mission, engages in self-reflection and growth opportunities, and creates and sustains partnerships with families, colleagues and communities.

- The teacher engages in self-reflection and growth opportunities to support high levels of learning for all students.
- The teacher collaborates and communicates effectively with families, colleagues, and the community to promote students’ academic achievement and to accomplish the school’s mission.

In addition to above expectations, the teacher will perform all duties assigned by the School Principal.

Minimum Qualifications: United States citizen; those requirements as outlined in Louisiana Bulletin 746 (Louisiana Standards of State Certification of School Personnel); Physical and mental stamina and ability to perform job functions, tasks, and duties.

Terms of Employment: 9 months

Reports to: School Principal

Supervises: Assigned students

Signature of Evaluatee:

Signature indicates that the evaluatee has received the teacher competencies and standards and evaluation instrument for the position.

Printed Name of Evaluatee:

Evaluatee’s Employee Identification Number (Anzio ID#): _____ **Date:** _____

Signature of Evaluator(s)

Motion by Mrs. Bullock, seconded by Mrs. Roberts and unanimously approved to receive and consider the Policy: File JCED Sexually Related Student Misconduct, Policy: File JAAA Title IX Sexual Harassment, Policy: File GAMC Investigations, Policy: File GAEEA Title VII Employee Sexual Harassment, Policy: File GAE Non-Title IX Complaints and Grievances and Policy: File GAAA Equal Opportunity Employment.

Motion by Mrs. Roberts, seconded by Mrs. McFarland and unanimously approved to receive and consider approving Policy: File EBBI Public Health Emergency

Motion by Mrs. Bullock, seconded by Mr. Slaughter and unanimously approved suggested meal prices for 2020-2021 for employees and visitors.

Motion by Mrs. Roberts, seconded by Mrs. McFarland and unanimously approved Policy: File EBBD Emergency Closing of Schools, Policy: File GBRIBC Emergency Family and Medical Leave, (EFMLA) and Emergency Paid Sick Leave (Covid-19 Pandemic) and Policy: GBBA Compensation Guidelines/Overtime.

Motion by Mr. Slaughter, seconded by Mrs. Roberts and unanimously approved the 2020-2021 Grant Parish Pupil Progression Plan.

Motion by Mrs. Roberts, seconded by Mr. Browning and unanimously approved to receive and consider Hybrid Scheduling Proposal.

Motion by Mr. Browning, seconded by Mrs. Bullock and unanimously approved to receive and consider the 2020-2021 Personnel Handbook.

Motion by Mrs. McFarland, seconded by Mr. Slaughter and unanimously approved to receive and consider the 2020-2021 Regulations for the Evaluation and Assessment of School Personnel.

Motion by Mr. Slaughter, seconded by Mr. Browning and unanimously adopted a Resolution to change Election Date.

The following resolution was offered by Mr. Mike Slaughter and seconded by Mr. Randy

Browning:

RESOLUTION

A resolution confirming an election date change pursuant to proclamation of the Governor; establishing a new date to canvass the returns of the election; and providing for other matters in connection therewith.

WHEREAS, BE IT RESOLVED by the Parish School Board of the Parish of Grant, State of Louisiana (the "Governing Authority"), acting as the governing authority of the Parish of Grant, State of Louisiana, (the "Parish") for school purposes, heretofore called for an election to be held on Saturday, May 9, 2020; and

WHEREAS, the Governor issued Proclamation Number 28 JBE 2020 on March 13, 2020 and Proclamation Number 46 JBE 2020 on April 14, 2020 (said Proclamations, with any supplements or modifications, herein the "Executive Order"), to reschedule elections due to the Statewide State of Emergency caused by COVID-19;

NOW, THEREFORE, BE IT RESOLVED by the Governing Authority, acting as the governing authority of the Parish, for school purposes, that:

SECTION 1. This Governing Authority acknowledges the change in the election date, pursuant to the Executive Order, from May 9, 2020 to August 15, 2020.

SECTION 2. This Governing Authority shall meet at its regular meeting place, the Grant Parish School Board Office, 512 Main Street, Colfax, Louisiana, on **TUESDAY, SEPTEMBER 1, 2020, at SIX O'CLOCK (6:00) P.M.**, and shall examine and canvass the returns and declare the result of the said special election.

SECTION 3. All provisions of the election call resolution previously adopted by this Governing Authority, other than the change in the election date and the canvass date, shall remain in full force and effect.

SECTION 4. The President and/or Secretary are further authorized, empowered and directed to take any and all further action required by State and/or Federal authorities to conduct the election.

This resolution having been submitted to a vote, the vote thereon was as follows:

YEAS: Mrs. Mary Bullock, Mr. Randy Browning, Mrs. Lisa Roberts, Mr. Mike Slaughter, Mrs. Debbie McFarland and Mr. Bill Riggs

NAYS: None

ABSENT: Mrs. Karen Layton and Mr. Lloyd Whitman

And the resolution was declared adopted on this, the 4th day of August, 2020.

/s/Paxton Teddlie
Secretary

/s/ Bill Riggs
President

STATE OF LOUISIANA

PARISH OF GRANT

I, the undersigned Secretary of the Parish School Board of the Parish of Grant, State of Louisiana (the "Governing Authority"), the governing authority of the Parish of Grant, State of Louisiana, for school purposes, do hereby certify that the foregoing pages constitute a true and correct copy of a resolution adopted by the Governing Authority on August 4, 2020, confirming an election date change pursuant to proclamation of the Governor; establishing a new date to canvass the returns of the election; and providing for other matters in connection therewith.

IN FAITH WHEREOF, witness my official signature at Colfax, Louisiana, on this, the 4th day of August, 2020.


Secretary

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The Superintendent discussed with the board members Personnel Report, Financial Report, Student Count, and School Board Disclosure Statement – Responding Period: School Year 2020-2021 – Louisiana Board of Ethics.

Motion by Mr. Browning, seconded by Mr. Slaughter and unanimously approved adjourning the meeting.

s/William "Bill" Riggs
William "Bill" Riggs
President
Grant Parish School Board

ATTEST: _____
Paxton Teddlie
Secretary-Treasurer
Grant Parish School Board