

TICKET SALE RECONCILIATION

School: _____ Event: _____

Date: _____ Location: _____

General Admission Ticket Sales:

Roll Number	Beginning Ticket Number	Ending Ticket Number	Total Tickets Sold (See Instructions)
1	_____	_____	_____
2	_____	_____	_____
3	_____	_____	_____
4	_____	_____	_____
5	_____	_____	_____
6	_____	_____	_____
Total General Admission Tickets Sold			_____
		@ _____	Price per ticket

Total General Admission Ticket Sale Collections \$ _____

Student Ticket Sales:

Roll Number	Beginning Ticket Number	Ending Ticket Number	Total Tickets Sold (See Instructions)
1	_____	_____	_____
2	_____	_____	_____
3	_____	_____	_____
4	_____	_____	_____
5	_____	_____	_____
6	_____	_____	_____
Total Student Tickets Sold			_____
		@ _____	Price per ticket

Total Student Ticket Sale Collections \$ _____

Complimentary Tickets Issued (Number Issued, \$Value, and To Whom)

Less Value of Complimentary Tickets Issued (\$ _____)

Net Gate Receipts \$ _____

Cash on Hand at Completion of Event \$ _____

Less: Cash on Hand Prior to Event \$ _____

Actual Cash Collected at Event \$ _____

Difference between Net Gate Receipts and Actual Cash Collected at Event \$ _____

Event Supervisor Signature

Date

2nd Count Signature

Date