State of Louisiana - Department of Education

Bus No._____ School_____

SCHOOL BUS PRE-TRIP INSPECTION CHECKLIST

Dates: From_____ to _____

Code: OK **X** Needs Attention: **NA** Correction Made: **C**

BEFORE EACH TRIP

INSPECTION DATE																						
A. CHECK OUTSIDE THE BUS:																						
1. FUEL TANK/ FILLER CAP																						
2. EXHAUST PIPE																						
3. TIRES/RIMS/LUGS																						
4. AIR TANK(S)																						
5. UNDER BUS LEAKS (OIL, FUEL, COOLANT, POWER STEERING FLUID,BRAKE FLUID # 38 ONLY)																						
6. BATTERY/BATTERY BOX																						
7. GENERAL OUTSIDE APPEARANCE																						
B. CHECK UNDER THE HOOD:																						
1. BELTS/HOSES/WIRING																						
2. FLUID LEVELS																						
3. FLUID LEAKS																						
C. CHECK INSIDE THE BUS:																						
1. FIRE EXTINGUISHER/FIRST AID KIT/ EMERGENCY REFLECTORS																						
2. SEATS/FLOOR/GENERAL APPEARANCE																						
3. EMERGENCY EXIT(S)																						
D. START ENGINE AND CONTINUE INSIDE CHECK:																						
1. DASH GAUGES/LIGHTS/WARNING BUZZERS																						
2. HORN/STEERING WHEEL PLAY																						
3. WINDSHIELD/ WIPERS/WASHERS																						
4. HEATER/DEFROSTER/FANS																						
5. DOME LIGHTS/STEP-WELL LIGHT																						
6. DRIVER'S SEAT/SEAT BELT/MIRRORS																						
7. PARKING BRAKE																						
8. AIR BRAKE SYSTEM CHECKED FOR LEAKS																						
9. LOW AIR WARNING EQUIPMENT CHECKED																						
10.STOP ARMS/SAFETY ARM																						
E. CHECK OUTSIDE THE BUS WITH ENGINE RUNNING:																						
1. STOP LIGHTS/TAIL LIGHTS/BACK-UP ALARM																						
2. HEADLIGHTS/PARKING LIGHTS/SIDE MARKER LIGHTS																						
3. OVERHEAD FLASHERS																						
4. TURN INDICATORS/HAZARD LIGHTS/STROBE LIGHT																						
5. WINDOWS/MIRRORS																						
F. COMPLETE FINAL CHECKS:																						
1. FASTEN SEAT BELT																						
2. TEST SERVICE BRAKE (STOP AND HOLD)																						
3. CAMERA																						
4. RADIO																						
5. REQUIRED DOCUMENTS (INSURANCE, REGISTRATION, ROSTER, SEATING CHART & VALID CDL)																						

I certify that all items listed on this form were checked before placing the bus in service. All faulty or improperly functioning equipment that may affect the safety of the vehicle's operation or result in its mechanical breakdown was reported, in writing, to proper authorities and appropriate repairs were made before pupils were allowed to board the bus.

Driver Name (Please Print) | Driver Signature | Date

Louisiana Department of Education