

GRANT PARISH SCHOOL BOARD
Credit Card Issuance Log

Card Number - Last 4 Digits	Credit or Purchase Card	Lending Institution
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Purpose of Use	P.O. Number	Estimated Cost	Principal Approval for Card Issuance		Sign-Out Date & Time		Employee's Sign-Out Acknowledgement		Sign-In Date & Time		Employee's Sign-In Acknowledgement		Bookkeeper's Sign-In Acknowledgement	
			Signature	Date	Signature	Date	Signature	Date	Signature	Date	Signature	Date	Signature	Date

This document was prepared for distribution by the Louisiana Legislative Auditor.

